

MANUAL OF PROCEDURES, POLICIES & FORMS

Cross-reference Table in Alphabetical Order

(16 Feb 2007)

Topic	Procedure	Procedure MOP No.	Form No.
10 kHz	10 kHz Policy	MOP050	N/A
27 MHz	27 MHz Equipment Policy	MOP048	N/A
29 MHz	29 & 36MHz Policy	MOP049	N/A
36 MHz	29 & 36MHz Policy	MOP049	N/A
40 MHz	40MHz Policy	MOP047	N/A
2.4GHz	2.4GHz Equipment Policy	MOP058	N/A
Accidents	Accident/Incident Reporting & Actions	MOP001	MAAA010 & MAAA011
Aerodromes – Full Size – Flying Models Nearby.	Policy for Flying Models Near Full Size Aerodromes	MOP061	N/A
Affiliate Members - Disciplining of	Disciplining of Affiliate Members	MOP028	N/A
Airspace Sharing	Model Aircraft Sharing Airspace with Hang Gliders & Para gliders	MOP046	N/A
Alcohol	Alcohol, Drugs & Medical Condition Policy	MOP055	N/A
Amendment of Procedures	New and Amendment of Existing Procedures	MOP017	N/A
Appointment of F.A.I. Observer	Appointment of F.A.I. Observer	MOP029	MAAA015
Appointment of Inspectors	Appointment and Re-registrations of Inspectors	MOP006	MAAA003 & MAAA004
Appointment of Testing Stations	Appointment of Radio Testing Stations	MOP007	N/A
Assistance - Legal	Legal Assistance.	MOP016	N/A
Assistance - International Teams	International Teams Procedure	MOP024	N/A
Australian Records	Requirements for Setting Australian and World Records	MOP021	N/A
Australian Records	Australian Records Policy	MOP054	N/A
Automatic Navigation	Internal Navigation and Stabilisation Policy	MOP044	N/A
Award of Wings	Guidelines for the Award of M.A.A.A. Wings	MOP027	MAAA016 to MAAA022
Band Width	10kHz Policy & Frequency Directive	MOP050 MOP013	N/A
Bronze Wings	Guidelines for the Award of M.A.A.A. Wings	MOP027	MAAA016 to MAAA022
CAR Part 101 Exemptions	Application For Exemption From CAR (1998) Part 101	MOP002	MAAA005
Ceiling Height Extension	Application For Temporary Ceiling Height Extension	MOP004	MAAA007
Certification of Radios	Radio Certification Policy	MOP052	N/A
CFI Duties	Duties of the M.A.A.A. Flying Instructor	MOP026	N/A
Changes to Procedures	New and Amendment of Existing Procedures	MOP017	N/A
Check List for Inspection of Model Aircraft	Large Model Aircraft Operation Procedure	MOP015	MAAA014
Check Sheet for Award of Wings	Guidelines for the Award of M.A.A.A. Wings	MOP027	MAAA016 to MAAA022
Close Fields	Close Fields Operation	MOP008	N/A
Code of Ethics	Code of Ethics	MOP041	N/A
Code of Ethics – SIG	Special Interest Group Code of Ethics	MOP043	N/A
Commercial Instructors	Registering & Re-registering of Commercial Instructors Procedure	MOP023	MAAA023
Control of Documents	Document Control	MOP009	N/A
Council Meeting – Nomination of Proxy	Nomination of Proxy	N/A	MAAA027
Displays	See Display Procedure	MOP019	MAAA001 & MAAA002

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Topic	Procedure	Procedure MOP No.	Form No.
Discipline of Members	Disciplining of Affiliate Members	MOP028	N/A
Drugs	Alcohol, Drugs & Medical Condition Policy	MOP055	N/A
Document Control	Document Control	MOP009	N/A
Duties of Team Manager	Duties of a Team Manager	MOP010	MAAA026
Ethics – Code of	Code of Ethics & SIG Code of Ethics	MOP041 MOP043	N/A N/A
Exemption for CAR Part 101	Application For Exemption From CAR (1998) Part 101	MOP002	MAAA006
Extension of Ceiling Height	Application For Temporary Ceiling Height Extension	MOP004	MAAA067
F.A.I. Observer	Appointment of F.A.I. Observer	MOP029	MAAA015
Field Development Loans	Field Purchase/Loan Application	MOP011	N/A
Field Purchase	Field Purchase/Loan Application	MOP011	N/A
Flight Proficiency Scheme	Flight Training & Guidelines to the Award of Wings	MOP012 MOP027	MAAA016 to MAAA022
Flight Requirements	Guidelines to the Award of Wings	MOP027	MAAA016 to MAAA022
Flight Training	Flight Training	MOP012	N/A
Flying Field Registration	Application to Register an Approve Flying Area	MOP005	MAAA006
Flying Instructor – Chief - Duties	Duties of the M.A.A.A. Flying Instructor	MOP026	N/A
Flying Near Aerodromes	Policy for Flying Models Near Full Size Aerodromes	MOP061	N/A
Forty MHz	40MHz Policy	MOP047	N/A
Frequency Band Width	10kHz Policy & Frequency Directive	MOP050 MOP013	N/A
Frequency Control	Frequency Control Policy	MOP051	N/A
Frequency Directive	Frequency Directive	MOP013	N/A
Frequencies	27, 29, 36 & 40 MHz and 2.4GHz Policies	MOP047 MOP048 MOP049 MOP058	
Frequency Synthesised Equipment	Frequency Synthesised Equipment Policy	MOP053	N/A
Full Size Aerodromes – Flying Near	Policy for Flying Models Near Full Size Aerodromes	MOP061	N/A
Gas Turbine Aircraft	Turbine Powered Aircraft & Gas Turbine Rules	MOP025 MOP030	N/A
Gas Turbine Inspector Appointment	Appointment and Re-registrations of Inspectors	MOP006	MAAA004
Gas Turbine Rules	Gas Turbine Rules	MOP030	N/A
General Rules	General Rules and Guidelines for the Operation of Model Aircraft	MOP014	N/A
Giant Model Aircraft	See Large Model Aircraft Operation Procedure	MOP015	MAAA014
Giant Model Aircraft Inspector Appointment	Appointment and Re-registrations of Inspectors	MOP006	MAAA028
Gold Wings	Guidelines for the Award of M.A.A.A. Wings	MOP027	MAAA016 to MAAA022
Hang Gliders	Model Aircraft Sharing Airspace with Hang Gliders & Para gliders	MOP046	N/A
Heavy Model Check List	Large Model Aircraft Operation Procedure	MOP015	MAAA014
Heavy Model Inspector Appointment	Appointment and Re-registrations of Inspectors	MOP006	MAAA003
Heavy Models	Large Model Aircraft Operation Procedure	MOP015	MAAA014
Incidents	Accident/Incident Reporting & Actions	MOP001	MAAA010 & MAAA011
Indoor Flying	Indoor Flying Policy & Guidelines	MOP059	
Inspector Appointment	Appointment and Re-registrations of Inspectors	MOP006	MAAA003, MAAA004 & MOP028
Inspector Re-appointment	Appointment and Re-registrations of Inspectors	MOP006	MAAA003, MAAA004 &

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Topic	Procedure	Procedure MOP No.	Form No.
			MOP028
Instructor – Commercial	Registering & Re-registering of Commercial Instructors Procedure	MOP023	MAAA023
Insurance Conditions	Insurance Conditions	MOP057	N/A
Insurance – Visitor	Policy for Visitor Insurance as Flying Fields	MOP042	N/A
Interference	Interference Policy	MOP060	N/A
Intermodulation	Interference Policy	MOP060	N/A
Internal Navigation	Internal Navigation and Stabilisation Policy	MOP044	N/A
International Teams Assistance	International Teams Procedure	MOP024	N/A
International Teams Selection	International Teams Procedure	MOP024	N/A
Legal Assistance	Legal Assistance.	MOP016	N/A
Loans – Field Development/Purchas	Field Purchase/Loan Application	MOP011	N/A
M.A.A.A. CFI Duties	Duties of the M.A.A.A. Flying Instructor	MOP026	N/A
M.A.A.A. Wings – Award of	Guidelines for the Award of M.A.A.A. Wings	MOP027	N/A
Manager – Team – Duties	Team Manager Duties	MOP023	N/A
Medical Condition	Alcohol, Drugs & Medical Condition Policy	MOP055	N/A
Member Discipline	Disciplining of Affiliate Members	MOP028	N/A
Mobile Phones	Mobile Telephones at Model Flying Fields Policy	MOP045	N/A
Models and Hang Gliders	Model Aircraft Sharing Airspace with Hang Gliders & Para gliders	MOP046	N/A
National Special Interest Groups	Recognition of National Special Interest Group	MOP020	
Navigation - Internal	Internal Navigation and Stabilisation Policy	MOP044	N/A
New Procedures	New and Amendment of Existing Procedures	MOP017	N/A
Night Flying	Night Flying	MOP018	N/A
Nomination of Proxy at Council Meeting	Nomination of Proxy	N/A	MAAA027
Observer – F.A.I.	Appointment of F.A.I. Observer	MOP029	MAAA015
Overseas Visitor Funding	Application For Overseas Visitor Funding	MOP003	MAAA008 & MAAA009
Paid Instructors	Registering & Re-registering of Commercial Instructors Procedure	MOP023	MAAA023
Para gliders	Model Aircraft Sharing Airspace with Hang Gliders & Para gliders	MOP046	N/A
Phones - Mobile	Mobile Telephones at Model Flying Fields Policy	MOP045	N/A
Proxy Vote at Council Meeting	Nomination of Proxy	N/A	MAAA027
Public Displays	Display Procedure	MOP019	MAAA001 & MAAA002
Pulse Jets	Pulse Jets Policy	MOP063	
Radio Band Width	10kHz Policy & Frequency Directive	MOP050 MOP013	N/A
Radio Certification	Radio Certification Policy	MOP052	N/A
Radio Frequency	Frequency Directive	MOP013	N/A
Radio Frequencies	27, 29, 36 & 40 MHz and 2.4GHz Policies	MOP047 MOP048 MOP049 MOP058	
Radio Swamping	See Interference Policy	MOP060	N/A
Radio Testing Stations	Appointment of Radio Testing Stations	MOP007	N/A
Re-appointment of Inspectors	Appointment and Re-registrations of Inspectors	MOP006	MAAA003 & MAAA004
Record Setting	Requirements for Setting Australian and World Records	MOP021	N/A
Records - Policy	Australian Records Policy	MOP054	N/A
Register Flying Field	Application to Register an Approve Flying Area	MOP005	MAAA006
Registration of Flying Field	Application to Register an Approve Flying Area	MOP005	MAAA006
Re-registration of Inspectors	Appointment and Re-registrations of Inspectors	MOP006	MAAA003, MAAA004 & MAAA029

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Topic	Procedure	Procedure MOP No.	Form No.
Risk Assessment	Risk Assessment Procedure	MOP022	N/A
Rules for Model Aircraft	General Rules and Guidelines for the Operation of Model Aircraft	MOP014	N/A
Safe Flying Code	Safe Flying Code	MOP056	N/A
Selection of Teams	International Teams Procedure	MOP024	N/A
Setting Records	Requirements for Setting Australian and World Records	MOP021	N/A
Special Interest Groups	Recognition of National Special Interest Group	MOP020	N/A
Special Interest Group	Special Interest Group Code of Ethics	MOP049	N/A
Stabilisation - Internal	Internal Navigation and Stabilisation Policy	MOP044	N/A
Swamping	See Interference Policy	MOP060	N/A
Synthesised Frequency	Frequency Synthesised Equipment Policy	MOP053	N/A
Team Manager Duties	Team Manager Duties	MOP010	N/A
Team Manager's Duties	Duties of a Team Manager	MOP010	N/A
Team Selection	International Teams Procedure	MOP024	N/A
Testing Stations	Appointment of Radio Testing Stations	MOP007	N/A
Thirty Six MHz	29 & 36 MHz Equipment Policy	MOP049	N/A
Training - Flight	Flight Training	MOP012	N/A
Turbine Aircraft	Turbine Powered Aircraft & Gas Turbine Rules	MOP025 MOP030	N/A
Turbine Rules	Gas Turbine Rules	MOP030	N/A
Twenty Seven MHz	27 MHz Equipment Policy	MOP048	N/A
Twenty Nine MHz	29 & 36 MHz Equipment Policy	MOP049	N/A
Visitor Funding	Application For Overseas Visitor Funding	MOP003	MAAA008 & MAAA009
Visitor Insurance at Flying Fields	Policy for Visitor Insurance as Flying Fields	MOP042	
Wings – Award of	Guidelines for the Award of M.A.A.A. Wings	MOP027	MAAA016 to MAA022
World Records	Requirements for Setting Australian and World Records	MOP021	N/A