

MODEL AERONAUTICAL ASSOCIATION OF AUSTRALIA



APPLICATION FOR EXEMPTION FROM CAR (1998) PART 101 PROCEDURE

MOP002

APPROVED: M.A.A.A. PRESIDENT

Date: 10/04/2003

Table of Contents

1. Purpose	1
2. Applicable Documents	1
3. Policy	1
4. Definitions.....	1
5. Process	1
6. Responsibilities.....	2
7. Forms	2
8. Appendixes.....	2

This Policy and/or Procedure forms part of the M.A.A.A. Manual of Procedures. This entire document is for the use of all classes of members of the M.A.A.A. in the conduct of activities associated with the M.A.A.A. and is not be used for any other purpose, in whole or in part, without the written approval of the M.A.A.A. Executive.

APPLICATION FOR EXEMPTION FROM CAR (1998) PART 101 PROCEDURE

1. PURPOSE

This procedure is to ensure that applications for exemptions from CAR (1998) Part 101 are done in a controlled way with all appropriate information being supplied.

2. APPLICABLE DOCUMENTS

This procedure is to support the requirements of CAR (1998) Part 101.

3. POLICY

The M.A.A.A. requires that the operation model aircraft conform to the regulations as defined by CAR (1998) Part 101. If the operation requires an exemption from CAR (1998) Part 101 then application shall be made to CASA in accordance with CAR (1998) Part 101.030.

4. DEFINITIONS

Approved Area	An area approved by C.A.S.A. under CAR (1998) Part 101.030 for the operation of Model Aircraft.
Approved Aviation Administration Organisation –	An organisation approved by C.A.S.A. to administer a designated aviation activity.
Part 101	Part 101 of the Civil Aviation Regulations (1998), Unmanned Aircraft and Rockets
CAR	Civil Aviation Regulation
C.A.S.A.	Civil Aviation Safety Authority.
Club	A Club properly affiliated with a State Association.
M.A.A.A.	Model Aeronautical Association of Australia Inc.
Ordinary Member	See State Association
State Association	A State Association properly affiliated with M.A.A.A. Inc.

5. PROCESS

- 5.1 The Club or Association that requires an exemption shall complete M.A.A.A. form MAAA005.
- 5.2 The completed form and full details of the exemption/s required, shall be sent to the State Association for processing at least 60 days prior to the dates required.

- 5.3 The State Association shall consider the application and check that all details have been provided.
- 5.4 The State Association shall decide whether to support the application or not.
- 5.5 If application is supported, the completed form noting the State Association approval, shall be forwarded to the appropriate C.A.S.A. office for their consideration.
- 5.6 Upon receiving C.A.S.A.'s reply to the application, the State Association shall send a copy to the applicant Club.

6. RESPONSIBILITIES

- 6.1 The applicant Club or Association is responsible for identifying when exemptions are required.
- 6.2 The applicant Club or Association is responsible for ensuring that all the documentation required is sent to the State Association at least 60 days prior to the date the exemption is required.
- 6.3 The State Association is responsible for checking the application and if approved passing the application onto the relevant C.A.S.A. Office for consideration.
- 6.4 The State Association is responsible for advising the applicant of C.A.S.A.'s decision.
- 6.5 The Club is responsible for ensuring that all model aircraft operations conform to the conditions of the approved exemption

7. FORMS.

- 7.1 Application for Exemption from CAR (1998) Part 101 - Form No. MAAA005 See Appendix A. Forms are available from the M.A.A.A. Secretary.

8. APPENDIX

- 8.1 Appendix "A" – Application For Exemption From CAR (1998) Part 101 form.

**MODEL AERONAUTICAL ASSOCIATION of AUSTRALIA
APPLICATION FOR EXEMPTION FROM CAR (1998) PART 101**

The Club/Association as detailed below wishes to apply for an Exemption from CAR (1998) Part 101 and offer the following details in support of the application:

1. **Name of Applicant**
Club/Association:
2. **Secretary:**
(Name of Club/Association Secretary)
3. **Address:**
Post Code..... Phone: Home Work Mobile:
Email:
4. **Approved Flying Area:** Yes / No
If yes, CASA Reference No:
5. **Location of Field:** (Not required if an Approved Flying Area.)
Latitude: Longitude:
Method of obtaining coordinates: GPS ; Map ; Other
(Circle method)
If Map details/title of map:
Road Name:
Town/City:
(Attach locality map if necessary)
6. **Detail of Exemption/s from CAR (1998) Part 101 required**
Paragraph No. Reason:
Paragraph No. Reason:
7. **Date and Times of Exemption/s**
Date: From to Times: From to
8. **Declaration**
The information in support of this application for exemption/s from CAR (1998) Part 101 is to my knowledge true and correct.
Club/Association Secretary's Signature Date.....
9. **The application for Exemption/s from CAR (1998) 101 is supported by:**
.....
Name of State Association
Authorised person Position Date.....
Phone: Fax: Email:

Sample