

MODEL AERONAUTICAL ASSOCIATION OF AUSTRALIA



APPLICATION TO REGISTER AN APPROVED FLYING AREA PROCEDURE

MOP005

APPROVED M.A.A.A. PRESIDENT

Date: 15/07/2002

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APPLICATION TO REGISTER AN APPROVED FLYING AREA PROCEDURE

1. PURPOSE

This procedure is to ensure that applications for the approval of an area as an area of operation of model aircraft, as defined in CAR (1998) Part 101, is done in a controlled way with all appropriate information being supplied.

2. APPLICABLE DOCUMENTS

This procedure is to support the requirements of CAR (1998) Part 101.

3. POLICY

The M.A.A.A. requires that the operation model aircraft conform to the regulations as defined by CAR (1998) Part 101.

4. DEFINITIONS

Approved Area	An area approved by CASA under CAR (1998) Part 101.030 for the operation of Model Aircraft.
Approved Aviation Administration Organisation –	An organisation approved by CASA to administer a designated aviation activity.
CAR	Civil Aviation Regulation
CASA	Civil Aviation Safety Authority.
Club	A Club properly affiliated with a State Association.
M.A.A.A.	Model Aeronautical Association of Australia Inc.
State Association	A State Association properly affiliated with M.A.A.A. Inc.

5. PROCESSES

- 5.1 The Club or Association that wishes to apply to CASA for approval of an area to be recognised as an approved area for the operation of model aircraft, shall complete M.A.A.A. form MAAA006.
- 5.2 The completed form and together with maps and any other supporting information considered appropriate and required, shall be sent to the State Association it is affiliated to for processing.
- 5.3 The State Association shall consider the application and check that all details have been provided.
- 5.4 The State Association shall decide whether to support the application or not.

- 5.5 If application is supported, the completed form and supporting information noting the State Association recommendation, shall be forwarded to the appropriate CASA office for their consideration.
- 5.6 If the application is not supported the application shall be returned to the Club stating the reasons for the non-support.
- 5.7 Upon receiving CASA's reply to the application, the State Association shall send a copy to the applicant Club.
- 5.8 The State Association shall enter the details of the approved area into a database of approved flying areas.

6. RESPONSIBILITIES

- 6.1 The applicant Club or Association is responsible provide the information required and ensure its accuracy.
- 6.2 The applicant Club or Association is responsible to ensure that all the documentation required is sent to the State Association.
- 6.3 The State Association is responsible to check the application and if supported pass the application onto the relevant CASA Office for consideration.
- 6.4 The State Association is responsible to advise the applicant of the CASA's decision.
- 6.5 The State Association is responsible to maintain a database of Approved Model Aircraft Flying Areas of Clubs that are affiliated to it.
- 6.6 The Club is responsible to ensure that all miniature aircraft operations conform to the conditions of the approval.

7. FORMS.

- 7.1 Application to Register an Approved Flying Area - Form No. MAAA006 See Appendix A.

8. APPENDICIES

- 8.1 Appendix "A" – Application to Register an Approved Flying Area - Form No. MAAA006. Forms are available from the M.A.A.A. Secretary.

MODEL AERONAUTICAL ASSOCIATION of AUSTRALIA APPLICATION TO REGISTER AN "APPROVED FLYING AREA" FOR MODEL AIRCRAFT

The Club/Association as detailed below wishes to apply for the Registration of an Approved Flying Area for the Operation of Model Aircraft and offer the following details in support of the application:

1. **Name of Applicant Club:**

2. **Secretary:**

(Name of Club Secretary)

3. **Address:**

..... Post Code.....

Phone: Fax: Email:

4. **Location of Field:**

Latitude: Longitude:

Method of obtaining coordinates: GPS : Map : Other

(Circle method)

If Map, details/title of map :

Road Name:

Town/City:

(Attach locality plan a s. plan.)

5. **Is a permanent exemption/s to the provisions of CAR (1998) Part 101 required?**

YES / NO

If yes give reasons and supply details. Please also attach form MAAA005 –
Application for Exemption from CAR (1998) Part 101

Paragraph No. Reason:

Paragraph No. Reason:

6. **Declaration:**

The information in support of this application to register an "Approved Flying Area" for
Model Aircraft is to my knowledge true and correct.

Club/Association Secretary's Signature Date.....

7. **This application to register an "Approved Flying Area" is supported by:**

.....

Name of State Association

Authorised person Position Date.....

Phone: Fax: Email: