



MINUTES

Model Aeronautical Association of Australia

Executive Meeting August 1
at 7:00pm (AEDST)

Attendees

Attendance List

Name	Position	Attendance
Tim Nolan	President	Y
Michael Hobson	Vice President	Y
Gary Pope	Treasurer	Y
Mitch Bannink	Safety Officer	Y
Rhyll McCormack	Federal Secretary	Y
Keith Quigg	Member Services	Y

Apologies:

Meeting Agenda

No	Item Description
1	Financials: Gary Pope
2	Incident/Insurance: Rhyll McCormack
3	Area Approvals: Mitch Bannink
4	General Business: 4.1 Member Jungle update 4.2 Facebook 4.3 ██████████ Proposal 4.4 MAAA Mental Health policy 4.5 MOP re-write timeline 4.6 MAAA Newsletter / magazine 4.7 New Promotional Scheme 4.8 New promotional scheme request 4.9 ██████████ request for funding 4.10 ASAC Documentation 4.11 Trademark Protection 4.12 Legal Advice 4.13 ANSW CAS rollover 4.14 ANSW CAS results 4.15 ANSW CAS fund request 4.16 CASA Deed of agreement 4.17 Conference location 2024 4.18 Honorarium payments

Actions from previous minutes

No	Item Description
1	Incident register close out: Incident close out procedure to be reviewed. Additional reporting from Club – State – Exec to be included in the MOP001 re-write.
2	Incident register close out: Tim to seek further information from ANSW re: ██████████ incident so matter can be closed.

3	MOP Re-write: Michael to work on draft of MOP 001 re write. Michael will look at Heavy model MOP considering relevance to Wings MOP
4	MOP Re-write: MAAA Exec will formalise sub committees to review MOPs
5	Club Assistance Scheme: Additional rigour to be employed around project priority needed for 24/25 CAS
6	MASA Field Development: Exec to review proposal and provide a recommendation to Coun Scheduled for August meeting.

Items closed from previous meetings

No	Item Description
1	Tim to write MAAA response re Remote IT with assistance from Mitch and submit.
2	Email to be sent to ANSW outlining that the original CAS allocations would be adhered to
3	Tim to provide documentation to CASA on [REDACTED] incident.

Previous Minutes:

Motion: That the minutes from the MAAA Executive Meeting held on July 10 are a true and correct record. **Agreed unanimously.**

Correspondence:

The following competitors have been offered positions by the MAAA as Australian team members:

World Championship Drone Racing – Korea

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

1. Financials: Gary Pope

Year end reporting is well progressed. Predicted to be very close to forecast on the P&L. It is intended that the FY23 MAAA Financial Reports will be completed and tabled at a Special Finance meeting mid-September.

2. Incident/Insurance Report: Rhyll McCormack

Only new incident since July Exec meeting from [REDACTED]. No expected cost to MAAA.

[REDACTED] insurance excess \$2.5k needs to be accrued into the 2023 financial year.

CASA Incident report for the quarter has been logged with CASA using updated template agreed at July Exec meeting.

Likely to have an insurance claim from [REDACTED] re: [REDACTED]. Nothing received as yet.

3. Area approvals update: Mitch Bannink

Update:

- ANSW: [REDACTED] renewal coming up
- MAAQ: [REDACTED] likely to require an additional payment to CASA for additional work. [REDACTED] application slowly making headway. [REDACTED] event approved and issued with the NOTAM to be done. [REDACTED] have been contacted twice to begin renewal process
- NSWFFS: Have been contacted twice to begin renewal process
- AWA: 5 in the pipeline
- ANT: 2 in the pipeline
- NSWCLAS: Have been asked to do a display at [REDACTED]. No approval needed.
- ACTAA: [REDACTED] has to have a height approval for their renewal which may be challenging with their new site
- VMAA: [REDACTED] have a problem with their approval as it is only over the runway. Advice received from VMAA – 6 applications in progress
- TMAA: 2 in the pipeline

Following update, a general discussion was held on communication (past and future) with CASA.

Motion: Due to inappropriate and poorly considered correspondence the Executive direct that Mitch Bannink has no further contact with CASA on behalf of the MAAA and he is not to hold himself out as having authority to represent the MAAA to CASA. **Moved Michael Hobson. Seconded Tim Nolan.**

Vote taken 3/1. Motion carried.

Motion: Michal Hobson is to withdraw his position from the MAAA on the basis that he has shared confidential information with members specifically to try and create problems and bias against the MAAA Safety Officer. **Moved Mitch Bannink. Motion not seconded. Motion lapsed.**

Motion to be considered at next Council meeting: The Vice President is to be disciplined for releasing confidential information to specific members of the [REDACTED] club. **Moved Mitch Bannink.**

Post meeting note: As per the motion, this is not a matter for the Executive and will be referred to the next Council meeting.

Action: Tim and Michael will contact CASA and inform them of the MAAA Executive approved motion.

Action: Tim will contact Mitch to discuss.

4. General Business:

4.1 Member Jungle update: Tim Nolan

██████████ is stepping away from the project. David Kennedy and Mick Dallmann will replace ██████████ and will continue to work with Dave Lewis. Tim will arrange a hand-over between ██████████ and David Kennedy/Mick Dallmann, confirming:

- ██████████ will provide hand-over information
- There will be no charge for David Kennedy / Mick Dallman's involvement

4.1i Greg Petherick invoice

Payment of \$6250 will be made.

4.2 Facebook: Mitch Bannink

General discussion on the need to support small hobby business/events and promote through whatever means possible. All agreed a more formal pathway was not necessary.

4.3 ██████████ Proposal:

Background: MAAA owned field. ██████████ are asking for an ██████████ contribution for sealing of airstrip.

Action: Gary to contact auditor regarding the most appropriate budget expenditure item for the works.

Motion to be considered by Council: The MAAA Exec has considered the ██████████ Club application for contribution towards sealing of the MAAA owned airstrip and recommends the approval of an ██████████ expenditure. **Passed unanimously.**

Action: Rhyll/Gary to confirm with ██████████ Club that a split invoice would be provided and that all works will fall into the 23/24 financial year.

4.4 MAAA Mental Health policy: Keith Quigg

General discussion on merit of the document. All agreed to re-visit the idea at a later stage.

4.5 MOP re-write:

Concern about feedback coming in following release of Heavy Model / Gas Turbine MOP drafts.

Action: Keith will lead a team to review the feedback received and will provide an updated draft for Executive review.

4.6 MAAA Newsletter / magazine: Keith Quigg

All agreed there was merit in supporting existing publications rather than starting/re-booting an MAAA publication.

Action: Keith Quigg to contact the editors of Free Flight Down Under and Australian Model News and offer them \$5000 as an annual (one off) payment. In return, the publications will be asked to display the MAAA logo on the front cover and a copy of each publication will be sent to all MAAA members.

4.7 New promotional scheme: Keith Quigg

The current Club Assistance Scheme will be renamed the Club Infrastructure Program (to keep relevant to funding purposes.)

The new promotional scheme will be known as the Club Activity Scheme.

General discussion about need to carefully monitor the activities of clubs who receive funds.

All agreed on the following:

- Clubs will be approved on a first-in-best-dressed basis.
- Clubs will be re-imbursed on presentation of receipts.
- A spreadsheet tracking the program will be maintained.

Action: Rhyll to send a tracking spreadsheet for new program to Exec for review.

Action: Education program will be undertaken regarding Club Infrastructure Program before the end of the year.

4.8 New Promotional scheme request:

██████ have requested ██████ under the new promotional funds scheme. Document attached.

Action: Rhyll contact ██████ and advise an application form would be forthcoming.

4.9 ██████ request for promotional assistance

General discussion on the need to support aeromodelling promotions balanced against the right public perception.

Action: Michael Hobson to contact ██████ and ask what MAAA assistance might be appropriate.

4.10 ASAC Documentation:

MAAA needs documentation to support 4 payments of ██████

Action: Rhyll to contact ASAC for an update.

4.11 Trademark Protection:

Lodgement of documentations is likely to cost around [REDACTED].

Action: Michael will continue to advance into MAAA trademark protection.

4.12 Legal Advice:

MAAA has contacted legal representation regarding recent [REDACTED] letter and written advice is expected within the month. Unsure of cost, likely to be more than [REDACTED].

4.13 ANSW CAS delay:

ANSW [REDACTED] and [REDACTED] – Exec agreed that these should be approved CAS overspends in FY24. To be advised to Council.

4.14 ANSW CAS results:

General note: ANSW have not told clubs of CAS results. This may have implications for clubs completing works within the accepted timeframe.

4.15 ANSW CAS fund request:

Tim Nolan was removed from conversation due to a conflict of interest.
The MAAA Exec do not support an additional [REDACTED] being provided to ANSW for the Club Assistance Scheme, as per the email sent 12/7/2023.

Action: Michael will email David Kennedy confirming the MAAA Exec does not support additional funds being provided.

4.16 CASA Deed of Agreement:

Action: Tim to sign Deed and return to CASA.
Action: Rhyll / Gary to provide figures to CASA as per the template.

4.17 Conference location 2024: Rhyll McCormack

<u>Venue</u>	<u>Shuttle service</u>	<u>Cost</u>
Rydges Sydney Airport	Located at International airport precinct	32,160
Holiday Inn Sydney Airport	Shuttle service available	25,740
Novotel Sydney Harbour	Shuttle service - \$15 per trip (5 people per trip)	35,480
Branksome Hotel	none	25,172
Pullman Sydney Airport	Shuttle \$12 per person	28,100

Costs are for accommodation (30,30,8), all meals and conference facility hire. They do not include flights, parking and additional AV requirements.

Mitch confirmed Holiday Inn was of standard quality and would be suitable. Pullman Hotel is a good choice due to location and quality.

Action: Rhyll to source quotes for Conference from Swiss Hotel Stanford and Rydges Central for final decision at next Exec meeting.

4.18 Honorariums

Member Services payment approved.

Action: Keith to provide a list of deliverables / KPI for the Member Services Role

Meeting Closed 10.30pm