

## AWA Executive Meeting Minutes

**Meeting Date** 12<sup>th</sup> February 2018

Yokine community hall

6.0 PM

- **Meeting Open** 6 PM
- **Attendees** David Rose, Peter Maddren, Gary Burton, Kevin Hooper, Trevor Letchford
- **Apologies** Greg Russell-Brown

### Previous meeting minutes (read)

- a. Date 11<sup>th</sup> December 2017
  - b. **Moved** Garry Burton
  - c. **Seconded** Trevor Letchford
  - d. **Carried** Yes
- **Treasurers Report**
    - a. **To be tabled**
    - b. **Moved** Peter Maddren
    - c. **Seconded** David Rose
    - d. **Carried** Yes

### Comments from the report

- Clubs that pay money in for membership are still not linking the payment notation with a follow up email to the treasurer.
  - Difficult to track.
  - Request to Secretary to send another reminder of current system
- Some clubs are requesting access to the database for initial registering.
  - Consideration should be given to running a training course to allow this access.
- **Correspondence IN**
  - a. **Correspondence IN**

- i. Request for heavy inspector approval
      - 1. Nigel Molyneux. KAMS.
  - This request was tabled in general business and was accepted by AWA executive. Mal Brunning had volunteered to complete the process.
    - Secretary to notify both parties.
      - ii. CASA – Copy of the current instrument for airfield operation of the Wanneroo Aero modellers. – Forwarded to Wanneroo club
      - iii. 13 ½ SQN – Request for instructors certificate for Anthony Maddox.
      - iv. MAAA – minutes of the November 2017 Executive meeting .
      - v. MAAA – minutes of the November 2017 Special Finance meeting .
      - vi. MAAA – advice of resignation of the MAAA vice president.
      - vii. Wanneroo Aero modellers – all paperwork for application to hold a display and height extension request.
        - 1. 10<sup>th</sup> to the 12<sup>th</sup> March
        - 2. Forwarded on to MAAA and CASA for approvals and NOTAMS.
        - 3. Responses received and all completed.
      - viii. FPV Quad Racing WA – Advise to AWA of a club house break-in and stolen goods.
        - 1. Requesting information about appropriate insurances.
        - 2. Referred to MAA secretary for comment.
        - 3. Response was a claim form with requirement to pay \$1000.00 excess with MAAA paying the other required \$1000.00. Total excess is \$2000.00
        - 4. Forwarded to the quad club.
      - ix. Soaring Model Society of WA (inc) – advice of unauthorized use of their flying field by modellers that are believed to be attached to another club.
        - 1. This club is not affiliated with the MAAA/AWA affiliation.
        - 2. AWA will not assist this club. ( response to club)
      - x. WARMS – Treasurer. Request for finalization paperwork for grant provided by AWA.
      - xi. SWARMS – advise to AWA that SWARMS delegates will not vote at council meetings on issues pertaining to the airfield they operate from. I.e. remove the risk of vote stacking.
        - 1. Alteration to their bylaws.
      - xii. Norm Kirton – TARMAC.
        - 1. Request to update the AWA contest calendar on the website.
  - It was acknowledged by AWA exec that this was an ongoing problem. Recommended to canvas all to try and fill the vacant publicity position on AWA exec.
    - xiii. SWAN MAC various documents attached. The list below.
      - 1. SWAN MAC response to WAMASC request of the AWA executive (2)
      - 2. Open letter to AWA executive and council meeting.
      - 3. Copy of letter SWAN MAC to WAMASC.
      - 4. Copy of associations inc. Act.

5. AWA constitution – thanks but really didn't need it.
6. Constitutional cover letter and draft constitution – not printed.
7. Extract of discrimination laws.
8. SWAN MAC constitution objectives.
9. WAMASC constitution.
10. WAMASC GM April 2010 copy.
11. WAMASC GM September 2009 copy.
12. WAMASC procedure manual
13. WAMASC minutes 2-12-2017.

**b. Correspondence OUT**

- i. WARMS club. Advice by the AWA president for WARMS to provide the car club with a copy of the current airfield lease with AWA and DPAW and request compliance.
- ii. Soaring Model Society of WA (inc)
  1. Advice by AWA that it cannot assist the club because it is not affiliated with MAAA/AWA.

- **Matters Arising**

Nil raised

- **CFI's report.**

The CFI was not present at the meeting but I received an email which I did not see until after the meeting. ( notes included)

Further information also provided by AWA treasurer.

- Couple of sets of replacement wings requested.
- All required gear for the running of instructor's courses has been purchased and set up at WAMASC for trailing.
- Plans to hold instructor courses every three months.
  - More procedure information required from MAAA.

- **General Business**

- a. **AWA constitution changes.**

- i. **How to achieve, person to do, suggestion to pay a figure to get it achieved.**

- Was agreed by exec that an honorarium be paid to a person up to a max value of \$500.00.
  - The person that volunteered to carry out the work will be notified by the Secretary.
  - b. AWA forms changes.**
    - i. Additional information required.**
    - ii. How to achieve.**
- Meeting acknowledged need for change. Secretary and Treasurer to work on.
  - Future inclusions should include field location for MAAA site.
  - Required privacy.
  - c. Heavy inspectors request – Nigel Molyneux.**
    - i. AWA executive approval required.**
    - ii. Allocation of a inspector to complete.**
- See previous
  - d. Supplying of instructor wings.**
    - i. Charges incurred and who pays for initial or replacement.**

Meeting acknowledged that there was a need for slight change to way business was completed in this area

- All requests for work to engravers should be notified to AWA treasurer.
- Initial engraving account to AWA treasurer for payment.
- Appropriate recovery action then taken by AWA treasurer.
  - e. Purchase of instructor aids**
    - i. Progress of instructor training – Schedule?**

See CFI's report

- f. Request for mediation (MPAWA 003a.**
  - i. Mr Parker**
- President advised that, in email discussion with Mr Parker that an offer had been made by WAMASC to attend a future meeting with another person to discuss this issue further.

Because of that request no further action is required by AWA at this time.

- g. Suggestion of news editor. – President**

**i. Note vacant committee position.**

- Secretary to canvas all about filling the position on AWA council.

**h. Paperwork for Inspectors, instructors and wings.**

- Reinforced requirement for all paperwork to come to the Secretary for storage a recording.

**i. AWA contest calendar for future dates.**

Discussion about publicizing the calendar.

Reinforced the need for action on a AWA publicity person, better use of the AWA contest calendar site.

**j. SWAN MAC vs WAMASC.**

- General discussion only.
- Revision of facts for further discussion in the AWA council meeting.

**K. Purchase of AWA polo shirts**

- With the approach of the MAAA conference it was discussed about members arriving polo shirts to bring out where are from.
- AWA treasurer brought along an example to show .
- Motion to purchase for AWA members. Dave Rose
  - Second K Hooper.
  - Carried

**L. Day BBQ or Breakfast function.**

- AWA treasurer put forward the idea to fund every club \$100.00 to hold a club function to recognize ANXZAC day.
- This was accepted.
- Email to all clubs with the offer.

**M. Meeting Close**

**a. Next Meeting**

- Monday 9<sup>th</sup> April 6 PM.