

# MODEL AERONAUTICAL ASSOCIATION OF AUSTRALIA



## STATEMENT OF RULES

15<sup>th</sup> May 2021

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## 1. NAME

- 1.1 The name of the Association is the "Model Aeronautical Association of Australia Incorporated" referred to herein as "the Association". Model Aeronautical Association of Australia [Inc] and MAAA[Inc] shall be valid abbreviations of that name.

## 2. BASIC OBJECTIVES

- 2.1 Its function is to coordinate and control all aeromodelling related activities taking place in Australia through its member bodies in each State and Territory. The basic objects of the Association are:-
- 2.2 To promote the development of aviation in Australia by, in particular, the promotion, protection, organisation and encouragement in every way of the building, flying and development of model aircraft and model aeronautics generally within Australia.
- 2.3 To apply to the Air Sport Australia Confederation [Inc] (ASAC [Inc]) for affiliation and recognition as the model aeronautics representative in Australia of the Federation Aeronautique Internationale (FAI) and to carry out the objects of the Federation Aeronautique Internationale as far as they are applicable to model aeronautics and to Australia including the granting, issuing, authorising, modifying, cancelling or revoking in accordance with any regulation issued by the ASAC [Inc] and the FAI, Certificates and Diplomas of the Association, FAI Competitors Licences and any other licences issued to Affiliate Club Members of the Association.
- 2.4 To assert exclusive jurisdiction over all organised model aeronautical activities in Australia relevant to the association.
- 2.5 To act as promoters of national and international model aeronautical meetings, contests and exhibitions.
- 2.6 To provide Federal representation of its members to the Department of Transport and Communication and any other governmental or non-governmental body or organisation in Australia or overseas.
- 2.7 To produce, collect, publish and distribute information on or with respect to model aeronautics.
- 2.8 To promote, encourage and support research into model aeronautical design, theory and construction.
- 2.9 To control competitions, sporting events, tests, records and trials in Australia under the regulations of the FAI.

- 2.10 To decide any appeals connected with events listed at Rule 2.5 and submitted to it by an Ordinary Member.
- 2.11 To co-operate with and assist Ordinary Members in such disciplinary measures as either or both may see desirable for dealing with the conduct of any Affiliate Club Member, Life Members, Associate Members, Honorary Members or Probationary Member.
- 2.12 To collaborate with and encourage collaboration between the Ordinary Members, Life Members, Associate Members, Honorary Members or Probationary Member of the Association.
- 2.13 To ensure that the Association and all classes of Members of the Association conform with the Member Protection Policy within the Manual of Procedures, in their participation in the sport of Model Aviation.

### 3. POWERS

- 3.1 The Association shall have all the powers conferred by section 25 of the Associations incorporations Act 1985 (the Act).
- 3.2 Without in any way limiting or restricting the basic objects of the Association, the Association shall have the following incidental powers:-
- 3.3 To acquire, hold, deal with, and dispose of, any real or personal property.
- 3.4 To undertake and exercise any trusts which may be lawfully undertaken and which may be conducive to the attainment of the basic objects of the Association.
- 3.5 To open and operate Authorised Deposit-taking Institution (ADI) accounts.
- 3.6 To raise money from:
  - a) all classes of Members;
  - b) any Australian Commonwealth or State Government;
  - c) borrowing upon such terms and conditions as the Association thinks fit;
  - d) investing the funds of the Association in any manner permitted by the Act or these Rules;
  - e) investing in shares in any company or co-operative, which company or co-operative has objects similar to the Objects of the Association.
- 3.7 To give such security for the discharge of liabilities incurred by the Association as the Association thinks fit.
- 3.8 To employ such persons as are necessary for the proper conduct of the Association's affairs and to appoint agents to transact any business of the Association on its behalf.
- 3.9 To enter into any other contract it considers necessary or desirable.
- 3.10 To do all such things as are incidental or conducive to the attainment of the basic objects of the Association.

### 4. ORGANISATION

- 4.1 The Association's Ordinary Members are bodies formed in each State to manage all aspects of aeromodelling in their own area. (Ordinary Members as defined in Rule 6.1) The Association is managed by the Council (defined in Rule 13) which consists of Delegates from its Ordinary Members and its Officers. (defined in Rule 22)
- 4.2 Policy and Direction is undertaken at an Annual Council Meeting (Rule 15), at Special Council Meetings (Rule 17) and by Electronic Voting by the Ordinary Members (Rule 21).
- 4.3 Day to day operations are managed by the Executive Committee (Rule 14) formed from the Association's Officers.

- 4.4 The Council is advised on specialist matters by MAAA Working Parties established for the purpose (Rule 32) and by National Special Interest Groups (NSIG) (Rule 33). The Executive Committee may also seek advice from the Working Parties and National Special Interest Groups and acts to coordinate the provision of information to Council to facilitate the decision-making process.
- 4.5 The Association represents Australian Aeromodellers to the FAI (the governing body for all types of competitive Aviation) through the FAI Aeromodelling Commission (known as CIAM) and the ASAC [Inc].
- 4.6 The Association also deals with the Federal Government - particularly in respect to Air Navigation Orders, radio frequency allocation and general sporting matters.
- 4.7 The Association represents all facets of aeromodelling in Australia. Radio Control, Free Flight, Control Line, Indoor Aircraft and Spacecraft are the major categories.

## 5. MEMBERS

- 5.1 The Members of the Association shall be:-
- 1 Ordinary Members
  - 2 Affiliate Club Members
  - 3 Life Members
  - 4 Associate Members
  - 5 Honorary Members
  - 6 Probationary Members
  - 7 Affiliate Clubs

## 6. ORDINARY MEMBERS

- 6.1 Ordinary Members shall be model aeronautical bodies duly constituted to represent a State or Territory of Australia.
- 6.2 Subject to Rule 6.4 there shall only be one Ordinary Member representing each State or Territory on Executive Council.
- 6.3 Any model aeronautical body claiming to represent a State or Territory of Australia may apply to the Council for membership of the Association only if the role is vacant.
- 6.4 This is a special Rule to acknowledge that, prior to the adoption of this Rule at the Annual Council Meeting in 2015, three ordinary Members represented the State of New South Wales on Council, being New South Wales Free Flight Society (NSWFF), Control Line Aircraft Society (CLAS) and Aeromodeller's New South Wales (ANSW) (collectively "the NSW members). The NSW Members shall each retain all benefits, voting rights and entitlements as separate Ordinary Members until such time as each one respectively either;
- 6.4.1 Voluntary resigns from the Association, in which case its benefits, voting rights and entitlements shall vest in whichever of the other NSW Members it may nominate, or
  - 6.4.2 Amalgamates with another one or both of the other NSW Members, in which event the NSW Member in which it amalgamates, or which is formed by such amalgamation will succeed to its benefits, voting rights and entitlements.
- 6.5 If no application for Ordinary Membership is received from a State or Territory, the Federal Secretary shall cause advertisements to be inserted in newspapers and any model aeronautical publications circulating in that State or Territory calling for applications from any model aeronautical body within that State or Territory.
- 6.6 If more than one application for Ordinary Membership is received from a State or Territory, the Executive Committee shall endeavour to amalgamate the bodies concerned, and if such endeavour fails, the Executive Committee shall refer the applications to the Council for

determination.

- 6.7 Any such Body applying for membership shall: -
1. have a minimum of ten persons qualifying for MAAA Affiliate Club Members; and
  2. submit with its application a copy of its Statement of Rules (constitution) and a register of its Management Committee.
- 6.8 If the Council accepts the application the applicant body will become an Ordinary Member of the Association and shall;
1. be deemed together with all its individual members to be bound by these Rules and the MAAA Manual of Procedures;
  2. provide annually, the appropriate membership fees as determined by the Council, to the Federal Secretary and register of names and addresses of all its persons qualifying for MAAA Affiliate Club members, Life, Associate Honorary Membership grouped by Affiliate club membership and notify the Federal Secretary of any change occurring therein from time to time;
  3. notify the Federal Secretary forthwith of any changes in its rules or particulars given on its application form.
- 6.9 All persons qualifying for MAAA Affiliate Club Member, Life, Associate, or Honorary Membership of the Ordinary Member will automatically be Affiliate Club Members of the Association.
- 6.10 Ordinary Members' constitutions may include the recognition of Affiliate Clubs which comprise Affiliated Club Members of the MAAA. These Affiliate Clubs will also be recognised by the MAAA provided that an annual club membership fee is paid to the State Association for that year. Such fee shall be determined by the State Association and the date of any payment shall be recorded.
- 6.11 The period of Ordinary Membership shall be for one year or part thereof from the first day of July of the year of becoming an Ordinary Member to the thirtieth day of June of the ensuing year unless terminated earlier by resignation or expulsion.
- 6.12 An Ordinary Member may resign from the Association by giving notice in writing thereof to the Federal Secretary, but it shall remain liable for all subscriptions, fees and levies for which it had become liable up to the time of giving such notice.
- 6.13 Upon the resignation of an Ordinary Member being accepted, the Federal Secretary shall seek to establish a body which is able to be assigned Ordinary Member status to represent any Affiliate Club Members. In the period while these Affiliate Club Members are not represented by an Ordinary Member, they shall be deemed to be Associate Members of the Association in accordance with Rule 9 with the requirement for written application waived.
- 6.14 If the Council considers that an Ordinary Club Member is incapable of providing the standard of administration of model aeronautical activities required by the Association or the FAI or the ASAC[Inc], the Council may request the Ordinary Member to submit a report to the Federal Secretary within four weeks of the request setting out in full detail of its activities and show cause why it should not be expelled from the Association.
- 6.15 The request shall state that if the report is not duly submitted the Ordinary Member shall automatically be suspended from the Association.
- 6.16 If the Ordinary Member does not duly submit the report, it shall automatically be suspended from the Association.
- 6.17 If the Ordinary Member does duly submit the report, a Special Council Meeting shall be convened forthwith to consider the report and any oral submissions or representations by any officer of the Ordinary Member or any of its Delegates to the Council.

- 6.18 After considering the report and any such oral submissions and representations, the Special Council Meeting may order:
1. that the Ordinary Member be reprimanded, and the suspension lifted;
  2. that the Ordinary Member be expelled; or
  3. that such other action be taken as the Special Council Meeting considers appropriate.
- 6.19 In the event of expulsion of an Ordinary Member the matter will be dealt with as if the Ordinary Member had resigned.

## **7. AFFILIATE CLUB MEMBERS**

- 7.1 Affiliate Club Members are persons who are financial members of an Affiliated Club and have also paid the Ordinary Member and MAAA Affiliation fees.
- 7.2 Affiliate Club Membership fees become payable after 30th June each year. A half-yearly fee will be available to any new Affiliate Club Member and to any previous Affiliate Club Member who has not been a Financial Member in the previous twelve months who becomes financial between the 1st January and the following 30th June.
- 7.3 Change of name of any Affiliate Club Member already registered shall be notified by the Ordinary Member in the same manner as new registrations, except that no fee shall be payable, and any change of address shall be similarly notified.
- 7.4 With effect from 1<sup>st</sup> July 2003, an Affiliate Club Member is considered to be a junior throughout the membership year if they turn 18 years old on or after July 1 of the membership year. The membership year is July 1 to June 30.
- 7.5 Affiliate Club Members shall be allocated an MAAA Membership number which is prefixed by AUS.

## **8. LIFE MEMBERS**

- 8.1 Life Members are Affiliate Club Members who are elected by the Council on the recommendation of the Executive Committee. The recommendation will be made in recognition of outstanding service to the Association by the Affiliate Club Member.
- 8.2 Nominations for Life Members may be made at any time but at least three months before an Annual Council Conference by any Ordinary or Affiliate Club Member and shall be submitted directly to the Federal Secretary together with the appropriate citation, necessary information and supporting documents.
- 8.3 The Federal Secretary shall:
1. Acknowledge receipt of such nominations to their source;
  2. request any additional information required;
  3. prepare additional information, statistics or records that may be available in MAAA[Inc] files;
  4. make inquiries necessary of Ordinary Members or other sources to confirm the validity of a nomination and supporting data; such inquiries shall be made in strict confidence and without the identity of the nominee or nominator being made public; and
  5. compile a dossier in suitable form for presentation at the Annual Council Conference, such a dossier to include a statement on the correctness of the nomination.
- 8.4 Details of any nomination shall be made available to the Annual Council Conference on the first day of the conference in a sealed envelope. It shall not be included in any agenda issued previously nor in any report or minutes of any meeting held before the Council Conference.
- 8.5 No action by any Ordinary Member or its Officers or by any other body shall cause any nomination to be withheld from consideration by the Annual Council Conference. Action by an Ordinary Member [or its officers] on a nomination referred to it is limited to confirmation of detail or of answering queries directed by the Federal Secretary.



- 8.6 Life Members shall have the same privileges as Affiliate Club Members of the Association, except that no MAAA membership fees are payable.
- 8.7 All voting for Life Membership shall be decided by secret ballot and requires a 75% majority vote of the Executive Council Members.
- 8.8 Current Delegates to the Executive Council and Members of the MAAA Executive are ineligible for election for Life Membership during their term as Council Delegate or Executive Member except in exceptional circumstances as determined by the Executive.

## **9. ASSOCIATE MEMBERS**

- 9.1 Any person who resides in a State or Territory of Australia which is not represented by an Ordinary Member may apply, in writing, to the Executive Committee for Associate Membership.
- 9.2 If the Executive Committee approves the application, it shall grant Associate Membership to the applicant from the time of approval to the next thirtieth day of June.
- 9.3 Associate Members shall be entitled to the same privileges as other Affiliate Club Members of the Association. However, Associate Members are not represented on Council.
- 9.4 Associate Members shall be allocated an MAAA number that shall be prefixed by AUS.

## **10. HONORARY MEMBERS**

- 10.1 Any person may be nominated by an Ordinary Member of the Association as a candidate for Honorary Membership by notice, in writing, to the Executive Committee.
- 10.2 The Executive Committee may, at its discretion, appoint a person so nominated as an Honorary Member, for such period or periods as it shall think fit.
- 10.3 The Ordinary Member of the Association who has nominated a person so appointed as an Honorary Member shall be responsible to the Association for that Honorary Member, and if the nominating Ordinary Member, for any reason, ceases to be a member of the Association, the person nominated by it shall automatically cease to be an Honorary Member.
- 10.4 In addition to the above, members of the overseas model aeronautical bodies officially recognised by the FAI who are temporarily in Australia shall, on application, be admitted as Honorary Members during their stay in Australia.
- 10.5 Honorary Members shall not be liable to pay any membership fee to the Association for the duration of their Honorary Membership.
- 10.6 Honorary Members shall not be eligible to become Officers of the Association, but otherwise they shall have the same privileges as other Affiliate Club Members of the Association.

## **11. PROBATIONARY MEMBERS**

- 11.1 Probationary Members are persons, not being or having been Affiliate Club Members who are granted temporary Affiliate Club Membership, without reference to the Executive Committee, for the purpose of gaining familiarisation flying experience in accordance with the MAAA Manual of Procedure.
- 11.2 The name any of such Probationary Member will be recorded, together with the date of such membership and the names of his supervisors.
- 11.3 Probationary Members are covered only by the Associations Public Liability Insurance Policy for their period of Probationary Membership.

## **12. AFFILIATED CLUBS**

- 12.1 An Affiliated Club is a model Aircraft Club affiliated with an Ordinary Member.
- 12.2 Affiliated Clubs will be listed on the MAAA Membership register and include the list of Public Details of Executive Positions held.
- 12.3 Affiliated Clubs shall be subject to the same rules and policies as all other MAAA Affiliate Club Members including any MOPs, SOPs and Policies.

### **13. REGISTER of MEMBERS**

- 13.1 The MAAA Electronic Membership System will maintain the individual register of all membership classes except Probationary Members, showing full name and address of the Secretary in the case of Ordinary Members, and of individuals in all other cases.
- 13.2 Each Ordinary Member shall have access to their State electronic membership system and the entire register shall be available for inspection by appointment with the Federal Secretary.

### **13A. COUNCIL**

- 13A.1 The Association shall be administered by the Council.
- 13A.2 The Executive Council shall consist of the Association's Executive Committee and Delegates, who shall be MAAA Affiliate Club Members, from each Ordinary Member.
- 13A.3 Each Ordinary Member shall be entitled to nominate three delegates to the Council except that an Ordinary Member admitted under rule 6.4 shall be entitled to only one delegate. Unless the Ordinary Member otherwise determines from time to time, the delegates from each Ordinary Member shall automatically be the current holders of the offices of President, Secretary and Treasurer from that Ordinary Member when entitled to three delegates and the President of that Ordinary Member when entitled to only one delegate. When an Ordinary Member is admitted under Rule 6.4 and that Ordinary Member has not less than 20% of the total MAAA [Inc] Affiliate Club Member membership as at June 30 of the previous Membership year, then it is entitled to have three representatives at any conference.
- 13A.4 An executive council may be formed, with consent of the full council, consisting of Presidents of all Ordinary Members. The purpose of the executive council is to assist the Executive to manage the day to day affairs, to monitor progress of projects, motions and other delegated tasks and to receive briefings by the Executive. This council has the authority to make decisions on behalf of the full council.

### **14. EXECUTIVE COMMITTEE**

- 14.1 The Executive Committee shall consist of the President, the Vice President, the Federal Secretary, the Federal Treasurer and the Safety Manager.
- 14.2 The Executive Committee shall carry on the administration of the Association between meetings of the Executive Council and shall, subject to such limitations or restrictions as the Executive Council may from time to time impose, exercise and carry out the powers and functions of the Association. It shall have the responsibility and authority to make and implement decisions regarding the operation of the MAAA [Inc] except where such a decision would be in contradiction of a MAAA [Inc] Executive Council decision. If necessary, a telephone conference will be held to expedite.
- 14.3 The Executive Committee shall:
  1. Have the power to appoint such other Working Parties as it may consider necessary or desirable and to confer thereon such authority as it thinks fit.
  2. Appoint a Chairman for each Working Parties.
  3. Appoint such members of the Association to represent the Association or to perform special duties for the Association as it may think fit except to FAI, ASAC.

4. Recognise existing and new National Special Interest Groups.
5. Appoint a Registrar, responsible to the Federal Secretary, whose duties shall include overseeing the electronic register of all Ordinary, Life, Honorary, Associate, Suspended, Affiliate Clubs and Affiliate Club Members including
  - 1) Membership Number
  - 2) Full Name;
  - 3) Abbreviated Name;
  - 4) Mailing and/or Residential address including Post Code;
  - 5) Date of Birth;
  - 6) Principal Club;
  - 7) Whether a member is a life, senior or junior member;
  - 8) Induction into the MAAA[Inc] Hall of Fame;
  - 9) Sex;
  - 10) FAI Observer;
  - 11) Inspector status;
  - 12) Status as an MAAA[Inc] Instructor;
  - 13) Wings Status;
  - 14) Year of current membership;
  - 15) The number of years of MAAA[Inc] Membership;
  - 16) The number of years of unbroken membership;
  - 17) Club Membership History; and

- 14.4 Subject to the limitation that it must convene a meeting at least once in every two months, the Executive Committee may convene for the dispatch of business, adjourn and otherwise regulate its meetings as it thinks fit and may determine the quorum necessary for the transaction of business. Unless otherwise determined, three members of the Executive Committee shall be a quorum.
- 14.5 Any one member of the Executive Committee shall have power to call, or direct the Federal Secretary to call, a meeting of the Executive Committee.
- 14.6 The time and date for the next Executive Meeting shall be agreed to by the Executive Committee at the conclusion of each Executive Meeting. Meetings of the Executive may be conducted by a Tele-conference, Video-conference, E-mail or face-to-face.
- 14.7 Subject to the provision for regular meetings, notice of meetings shall be given by the Federal Secretary, by email, one week before the time of such meeting.
- 14.8 No proxies shall be allowed at any meetings of the Executive Committee.
- 14.9 Any member of the Executive Committee who fails to attend three consecutive meetings of the Executive without leave of absence being granted, shall cease to be a member of the Executive Committee and cease to be an Officer of the Association and the vacancy shall be filled forthwith in accordance with the provisions of Rules 23, 25, 26 or 27 as appropriate.

#### **14A. EXPRESSION OF CONFLICT OF INTEREST**

- 14A.1 Any member of the Executive Committee, Delegate or visitor to any MAAA[Inc] General Meeting, Executive Meeting or Conference shall declare any involvement that may constitute or hold the potential to constitute a conflict of interest between the affairs of the Association and that of their own personal or commercial interests.

#### **15. ANNUAL COUNCIL MEETING**

- 15.1 The Council shall in each year hold an annual meeting which shall be called the Annual Executive Council Meeting.
- 15.2 The Annual Council Meeting shall be held on a date determined by the Executive Council.

- 15.3 Notice of the date, time and place of the Annual Council Meeting shall be given, in writing, by the Federal Secretary to the Officers of the Association, the Auditor and the Secretaries of each of the Ordinary Members and each notice shall be given not less than ten weeks before the date of the meeting
- 15.4 The business of the Annual Council Meeting shall be: -
1. to confirm the Minutes of the last preceding Annual Council Meeting and of any Special Council Meeting held since that meeting
  2. to consider the Annual Report presented by the Federal Secretary;
  3. to consider the audited Accounts presented by the Federal Treasurer. Note, by agreement of Council this may be deferred until a later Special Council Meeting.
  4. to elect the President, the Vice President, the Federal Treasurer, Safety Manager and the Public Officer as and when the relevant terms of office become due for election;
  5. to determine the administrative portion of membership fees, and if the required information is available, to determine the insurance portion of the membership fees;
  6. to determine a budget for expenditure for the period or periods following the meeting
  7. to appoint such members of the Association to represent the FAI and ASAC or to perform special duties for the Association as it may think fit;
  8. any other business which may be deemed necessary by the Executive Council of which notice in writing has been given to the Federal Secretary at least eight weeks prior to the date of the meeting by: -
    - a) an Ordinary Member; or
    - b) the MAAA[Inc] Executive
    - c) a Technical Working Group;
    - d) a National Special Interest Group with a representation in a majority of states
  9. The draft agenda for the Annual Council Conference shall be sent to Executive Council Members at least six weeks prior to the scheduled date of the meeting.
- 15.5 All new submissions to Executive Council which require expenditure above \$1,000.00 must be included on the agenda. Any item submission put forward for inclusion in the agenda and which entails expenditure of funds above \$1,000.00 must be supported by a written Business Case.
- 15.6 At the Annual Council Meeting, the MAAA [Inc] shall be responsible for the following;
- (a) Economy airfares or reasonable travel costs to attend the Council meeting for Executive members and two representatives from each Ordinary Member, except that an Ordinary Member admitted under Rule 6.4 shall be entitled to airfares for only one representative.  
  
Where an Ordinary Member is admitted under Rule 6.4 and that Ordinary Member has not less than 20% of the total MAAA [Inc] Affiliate Club Member membership as at June 30 of the previous Membership year, then it is entitled to reasonable travel costs to attend the Executive Council meeting for two representatives.  
  
The Executive members and representatives of Ordinary Members are responsible for booking their own air tickets. Claims for refunds must be accompanied by documentation in accordance with MAAA[Inc] requirements.
  - (b) Taxi fares or car parking fees necessary to attend the Council Conference. Claims for refunds must be accompanied by documentation in accordance with MAAA[Inc] requirements.
  - (c) The Saturday evening meal hosted by the MAAA for the Council members. Payments for additional state representatives or visitors are the responsibility of the relevant state association or individual.
  - (d) Accommodation costs, including breakfast, shall be paid by the MAAA Inc for Members of the Executive and representatives of Ordinary Members who are entitled to MAAA Inc funded travel to the Council meeting. Claims for refunds must be accompanied by documentation in accordance with MAAA requirements.

## 16. COMPETITION RULES CONFERENCE

- 16.1 A Competition Rules Conference shall be held in conjunction with the Annual Council Meeting every fourth year except that amendments to Section 4C of the FAI Sporting Code approved by the CIAM Plenary meeting shall become effective on the date approved by the CIAM. Notice of the Conference and any agenda items will be given and supplied in accordance with the provisions applicable to the Annual Council Meeting.
- 16.2 The business of the Competition Rules conference shall be to consider, accept, modify or reject proposals to amend existing rules or to introduce rules for new categories of competition.
- 16.3 Any proposal to be considered by the Competition Rules Conference must have been submitted in a form containing the proposed wording as to appear in the rules book and must include the reasons for the change.

## 17. SPECIAL COUNCIL MEETINGS

- 17.1 All meetings of the Executive Council other than the Annual Council Meeting and the Competition Rules Conference shall be called Special Council Meetings.
- 17.2 The Members of the Executive may, if they unanimously so think fit, convene a Special Council Meeting and notice of the business and date, time and place of such a meeting shall be given in writing by the Federal Secretary to the MAAA Executive Committee and to the Secretaries of all the Ordinary Members at least three weeks before the date of the meeting.
- 17.3 If a requisition in writing from the Secretaries by not less than two of the Ordinary Members is delivered to the Federal Secretary, then within two weeks of the receipt thereof the Federal Secretary shall convene a Special Council Meeting by giving notice in writing of the business [as stated in the requisition] and date, time and place of such meeting to the MAAA Executive and to the Secretaries of all Ordinary Members at least three weeks before the date of the meeting.
- 17.4 A requisition for a Special Council Meeting shall state the business of the meeting and shall be signed by the Presidents of the Ordinary Members concerned and be delivered to the Federal Secretary. It may consist of several documents in like form each signed by one or more of the Presidents concerned.
- 17.5 If the Federal Secretary does not convene a Special Council Meeting within two weeks of the delivery of a requisition in due form, the Presidents of the Ordinary Members concerned or any of them, may convene the Special Council Meeting by giving notice, in writing, of the business [as stated in the requisition] and date, time and place of the meeting to the Secretaries of the Ordinary Members and the Federal Secretary at least three weeks before the date of such meeting which shall not be held later than seven weeks after the delivery of the requisition to the Federal Secretary.
- 17.6 No business shall be dealt with at a Special Council Meeting other than that stated in the notice or requisition concerned.
- 17.7 If, at any Special Council Meeting, the members of the Council shall decide that the meeting was incorrectly or unnecessarily called, the members who have requisitioned the meeting shall be held liable for the cost of arranging the meeting and the amount shall be paid in such manner as the Council shall direct

## 18. VOTING AT COUNCIL MEETING

- 18.1 Upon any question arising at a meeting of the Council members have voting rights as follows;  
Ordinary Members: One vote per Delegate entitlement

If all Delegates from an Ordinary Member are not in attendance the voting entitlement is able to be exercised by any of the delegates of the relevant Ordinary Member that are present or by proxy if there is no delegate present.

- 18.2 The President shall have a casting vote, if required.
- 18.3 The methods appropriate to the use of proxy votes and the form to be used are specified in Rule 18A.
- 18.4 A vote, including an electronic vote, shall be decided by the casting of "Yes" and "No" votes. An abstaining vote shall not be considered in determining the result. At least 50% of the eligible votes shall be cast.
- 18.5 Voting at all meetings shall be by show of hands unless the regulations require a ballot or unless at least two of the Council Delegates entitled to vote demand a ballot whereupon a ballot shall be taken. Any Council Delegate may demand a division, which shall imply that the vote is to be recounted by at least two persons and a count taken of the total number of persons entitled to vote in order to establish the required majority.
- 18.6 When a ballot is required, the Chairman shall determine the manner in which it is to be taken except that for the election of members of the Executive, the following rules shall be observed:-
1. The Chairman shall appoint a scrutineer and two returning officers
  2. The returning officers shall distribute and collect the ballot papers and shall ensure that they are correctly used by members who are entitled to vote.
  3. Ballot papers shall bear such printed or typewritten matter as may be necessary to establish their purpose and validity
  4. The returning officer shall count the ballot papers under the supervision of the scrutineer who shall record the result and hand same to the Chairman

#### **18A. APPOINTMENT OF PROXIES AT COUNCIL MEETINGS**

- 18A.1 The instrument appointing a proxy shall be in writing, in the common or usual form, under the hand of the appointer or of his attorney duly authorised in writing or, if the appointer is a Corporation, either under the seal or under the hand of an officer or attorney duly authorised. A proxy may, but need not, be a member of the Association. The instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a secret ballot.
- 18A.2 The instrument appointing a proxy shall be deposited with the Federal Secretary prior to the commencement of any meeting or adjourned meeting at which the person named in the instrument proposes to vote.
- 18A.3 The form to be used is MAAA Form number MAAA027, in the MAAA Manual of Procedures.

#### **19. CONDUCT OF MEETINGS**

- 19.1 At every Council Meeting, the President, or in his absence, the Vice President or in his absence an Affiliate Club Member, elected on a show of hands by the Council Delegates present shall preside as Chairman.
- 19.2 When appropriate, Special Council Conferences and Competition Rules Conferences may be conducted by "Tele-conference", "Video-conference" or E-mail.
- 19.3 A quorum at any meeting of the Council shall be Delegates that hold at least two-thirds of the total number of votes entitled at the Council meeting.
- 19.4 When the Chairman is one of the nominees to any office for which an election is to be held, a temporary chairman who is not a candidate for any office, shall be appointed to take the Chair until the election of officers is completed.
- 19.5 If, during the meeting, a new Chairman is desired, the motion shall be that another person, whose name shall be stated, take the Chair.
- 19.6 A motion that the Chairman shall leave the Chair, if carried, will automatically close the meeting.

- 19.7 If the Chairman leaves the meeting before adjourning or closing it, the members may elect a new Chairman and continue the meeting.
- 19.8 If the Chairman incorrectly declares the meeting closed before the business is finalised, his declaration may be withdrawn.
- 19.9 The Chairman shall:-
1. Make sure that proper notice of the meeting has been given
  2. Make sure a quorum is present;
  3. Conduct the meeting in accordance with the Rules Of Debate except that a seconder for a motion is not required to allow presentation of the item;
  4. In addressing the meeting, be impartial and brief in his remarks
  5. Preserve order and, for that purpose, he may instruct any person to withdraw or refrain from speaking;
  6. Give all Council Delegates and Members of Executive Committee present a reasonable opportunity of speaking, but ensure that no person speaks for an undue length of time or unnecessarily repeats points that have already been put to the meeting;
  7. See that the Minutes of each meeting are correct and confirmed as soon as possible after the meeting;
  8. Terminate any discussion which is not, at that time, relevant to the business before the meeting.
- 19.10 Any Council Delegate or Member of the Executive Committee challenging the efficiency of any Chairman may move a vote of no confidence and if this is passed by a two-thirds majority of members entitled to vote, then the Chairman shall resign and the Council Delegates may elect a new Chairman and continue the meeting.
- 19.11 If, within one hour after the appointed time for the commencement of the meeting of the Council, a quorum is not present, the meeting if convened upon requisition shall be dissolved and in any other case, it shall stand adjourned to the same time next day, and unless another place is specified by the Chairman at the time of the adjournment or by written notice to the Council Delegates and the MAAA Executive Members given before the day to which the meeting is adjourned at the same place, and if at the adjourned meeting a quorum is not present within one hour after the time appointed for the commencement of the meeting, the meeting shall be dissolved.
- 19.12 Any person, including representatives of the press, may attend any meeting of the Council but shall be required to sit apart from the Council Delegates and Executive Committee and shall have no right of audience except that Council may have access to advisors during specific proposals.  
The Chairman shall have the right to clear the meeting room of non-Council Delegates and Members of the Executive if he/she considers the topic of discussion to be of a confidential nature.
- 19.13 At the start of each and every MAAA[Inc] Council and Competition Rules Conference, the Chairman should brief the Conference as to the responsibilities of the Delegates.

## **20. QUESTIONS AT COUNCIL MEETING**

- 20.1 A question arising at a meeting of the Council shall be determined on a show of hands and a declaration by the Chairman that a resolution has been carried or carried unanimously or carried by particular majority or lost and an entry to that effect in the minute book of the Association is evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against that resolution.

## **21. ELECTRONIC VOTE**

- 21.1 Where an electronic vote is demanded by at least two Ordinary Members, not being from the same State, at a meeting of the Council or otherwise or by the Executive Committee an Electronic Vote shall be taken.

- 21.2 On an Electronic Vote, the votes shall be cast by the Ordinary Members, the votes to be lodged by the Secretaries. The President shall have a casting vote, if required.
- 21.3 Where an Electronic Vote is demanded by an Ordinary Member the responsibility for determining the form in which the question is to be put lies with the Ordinary Member.
- 21.4 On receipt of any request for an electronic vote the Federal Secretary shall forward notice of the vote, the question as submitted by the Council or the Ordinary Member and the voting details to each Ordinary Member within three weeks of receipt of the original request.
- 21.5 Electronic vote results are to be advised by separate email to each MAAA[Inc] Ordinary member, including count for abstentions and Yes and No votes.
- 21.6 Electronic votes are to be issued with a deadline for vote return from date of issue based on the determined urgency.
- 21.7 Electronic votes are to have only one proposal that has an agree or disagree response.

## 22. OFFICERS

- 22.1 The Officers of the Association/Members of the Executive shall be Affiliate Club Members and comprise the following:-  
The President  
The Vice President  
The Federal Secretary  
The Federal Treasurer  
The Safety Manager

## 23. PRESIDENT

- 23.1 The President shall be elected at an Annual Council Meeting and shall hold office until the conclusion of the Annual Council Meeting held three years after his election
- 23.2 The office of President shall become vacant if he/she:-  
1. dies;  
2. becomes bankrupt or applies to take or takes advantage of any law relating to bankrupt or insolvent debtors or compounds with his creditors;  
3. becomes of unsound mind;  
4. resigns from office by notice in writing under his own hand delivered to the Federal Secretary.
- 23.3 On the happening of any of the above events, a new President shall be appointed by the Executive Committee until the next Executive Council Meeting at which time a new President shall be elected to complete the current term.

## 24. VICE PRESIDENT

- 24.1 The Vice President shall be elected at an Annual Council Meeting and shall hold office until the conclusion of the Annual Council Meeting held three years after his election
- 24.2 As for Rule 23.3 Mutatis Mutandis
- 24.3 As for Rule 23.4 Mutatis Mutandis

## 25. FEDERAL SECRETARY

- 25.1 The Federal Secretary shall be appointed by the Executive. The Secretary shall commence in office as soon as possible after the contract is signed, and in any case within three months of the appointment. He/she shall hold office, subject to Clause 25.2, until the handover following appointment of a new Federal Secretary. The Executive shall agree the actual



timing and conditions of the handover.

25.2 The Office of Federal Secretary shall become vacant if he/she:

1. Dies;
2. Becomes bankrupt or applies to take or takes advantage of any law relating to bankrupt or insolvent debtors or compounds with his creditors;
3. Becomes of unsound mind;
4. Resigns from office by notice, in writing, under his hand to the President or the Federal Treasurer.
5. Ceases to be resident in Australia

and, on the happening of any of the above events, a new Federal Secretary shall be nominated to complete the current term of office by a postal vote.

25.3 If, in the opinion of the President and the Vice President, the Federal Secretary is, at any time after his nomination unable for whatever reason to properly discharge the functions of his office as Federal Secretary, they may with the written consent of the majority of the Ordinary Members, remove him from office by notice, in writing, given to him, and in accordance with the current employment contract and a new Federal Secretary shall be nominated to complete the balance of the outgoing Federal Secretary's term.

25.4 In addition to the duties detailed elsewhere in these rules, the Federal Secretary shall:

1. Attend all meetings of the Executive Council and the Executive Committee and carry out all directions given at any such meeting;
2. Attend to all clerical work of the Association, assisted by such persons as the Executive Committee may appoint;
3. Keep a written record of all Rules of the Association and rescissions, alterations and amendments thereto, including the dates on which they came into force; advise Ordinary Members of additions and alterations thereto as required by the Rules;
4. Cause full and accurate minutes of all questions, matters, resolutions and other proceedings of every Executive Committee Meeting and Executive Council Meeting to be saved electronically to be open for inspection at all reasonable times by any Affiliate Club Member who previously applies to the Secretary for that inspection;
5. Store electronic files all the Association's records and reports of Working Parties Officers, Delegates and officials;
6. Obtain a direction from the Executive Council before disposing of any Association property;
7. Keep a "Record of Members Suspended" with the date of suspension and the reason therefore.
8. Maintain the accuracy of the Association's Competition Rules electronic book.
9. Oversee the duties of the Registrar.
- 10 The Federal Secretary, as an employee, is not eligible vote.

## 26. FEDERAL TREASURER

26.1 The Federal Treasurer shall be elected at an Annual Council Meeting and shall hold office until the conclusion of the Annual Council Meeting held three one years after his election.

26.2 As for Rule 23.3 Mutatis Mutandis

26.3 In the event that the Federal Treasurer ceases to hold office, a new Federal Treasurer shall be elected by postal vote.

26.4 The retiring Federal Treasurer shall be eligible for re-election.

26.5 The Federal Treasurer shall be responsible to the Executive Council for ensuring that the Associations finances are maintained in accordance with its requirements and in particular in accordance with the requirements specified in Rules 36, 37 and 38.

26.6 The Federal Treasurer shall:

1. Keep a record of the property and assets of the Association and the name and address of the person having custody of such property from time to time, and submit the record to the Executive Council and the Auditor at the end of each financial year;

2. Be entitled to attend, ex-officio, and receive a copy of the minutes of the meetings of any Working Parties which may be dealing with matters involving the expenditure of Association funds
3. Be responsible for the preparation of Annual Returns.

## 27. SAFETY MANAGER

- 27.1 The Safety Manager shall be elected at an Annual Council Meeting and shall hold office until the conclusion of the Annual Council Meeting held three years after his election
- 27.2 As for Rule 23.2 Mutatis Mutandis
- 27.3 As for Rule 23.3 Mutatis Mutandis
- 27.4 As for Rule 23.4 Mutatis Mutandis

## 28. AUDITOR

- 28.1 The Auditor shall be a member of the Institute of Chartered Accountants or of the Australian Society of Accountants
- 28.2 The Auditor shall be appointed at the Annual Council Meeting and hold office until the conclusion of the next Annual Council Meeting.
- 28.3 The Auditor shall not be a member of either the Executive Council or the Executive Committee nor shall he be a relation or partner of an Officer of the Association.
- 28.4 The Office of the Auditor shall become vacant if he:-
1. Dies;
  2. Becomes bankrupt or applies to take or takes advantage of any law relating to bankrupt or insolvent debtors or compounds with his creditors;
  3. Becomes of unsound mind;
  4. Resigns from office by notice in writing under his hand delivered to the Federal Secretary;
  5. Ceases to be a member of the Institute of Chartered Accountants or the Australian Society of Accountants
  6. Becomes a relation or partner of an Officer of the Association;
- and on the happening of any of the above events, a new Auditor shall be appointed by the Executive Committee until the next Executive Council Meeting
- 28.5 The retiring Auditor shall be eligible for reappointment.
- 28.6 The prime duty of the Auditor is to examine and report to Council on the books and accounts of the Association at least once per year

## 28A. BUSINESS RELATIONSHIPS

- 28A.1 A Executive Council Delegate, or an Executive Member, or Appointee of the Executive of the MAAA[Inc], whose duties result in a direct or indirect relationship with an organisation in which the Delegate or officer of the MAAA[Inc] or a family member has any financial interest whatever, should take appropriate precautions if a business transaction is involved and should not act on behalf of the MAAA[Inc] if any suspicion of preferential treatment reasonably might be attached to the delegate's or officer's actions.
- 28A.2 No Delegate, Officer or Appointee of the Executive of the MAAA[Inc] may disclose information about any bid, specification or any information of a confidential nature, to any "outside" organisation, company or individual at any time prior to the authorised release of such information to all interested parties
- 28A.3 During the course of term while performing their activities, MAAA[Inc] Officers and Delegates frequently acquire information about the MAAA[Inc], its business or business of other organisations that has not yet been made available to the general public. Delegates and

MAAA[Inc] Officers may not use such information for their own financial gain or other personal advantage, nor may they disclose such information to enable other persons to profit from it.

28A.4 No Delegate or Officer or Appointee of the Executive of the MAAA[Inc] may perform work or render service for an Organisation, Company or Business with which the MAAA[Inc] does business or that seeks to do business with the MAAA[Inc] unless the Executive Council authorises such action.

28A.5 Delegates, MAAA[Inc] Officer or Appointees of the MAAA[Inc] should not place themselves in a situation where they and/or the MAAA[Inc] profit from a business transaction in which the circumstances indicate that the business opportunity and the related profit rightly should have been made available to the MAAA[Inc] and/or its members, or the actions taken can/will embarrass or compromise the MAAA[Inc] and/or its members

28A.6 In general, business opportunities which might reasonably be expected to be of interest to the MAAA[Inc] should be brought to the attention of the Executive Council Delegates for a determination as to whether the MAAA[Inc] wishes to pursue them or finds it necessary for the Delegate to stand down from the Executive Council. In some cases, it may be decided to abstain on any voting or decision that is put to the MAAA[Inc] Executive Council or Delegates.

## 29. ELECTIONS

29.1 This Rule is subject to the provisions of Rules 22-28 inclusive herein.

29.2 Nominations of candidates for election to any position detailed in Rule 22 shall be in writing signed by two Affiliate Club Members of the Association accompanied by the written consent of the candidate (which may be endorsed on the nomination) and shall be delivered to the Federal

- 1) For positions being due for election at a Council Meeting twelve weeks before the Meeting;
- 2) For a position becoming vacant following the nomination by a Member of the Executive not being his own - thirty days before the Meeting. Such nominations shall be considered only if the position in fact becomes vacant.

29.3 If there is only one candidate standing for any Executive position that candidate must still be elected by a majority vote.

29.4 All MAAA Executive positions shall only be deemed elected to a position with a majority of votes. If any candidate does not receive a majority of votes, then the position shall be deemed not elected.

29.5 If there is no candidate elected to a position on the Executive, at the Annual Council Meeting, then the MAAA Executive shall proceed to install a person of their choice to that position on a temporary term of not more than 12 months or until the next annual Council Meeting, or until that position is filled under Rule 29.6, whichever is the sooner.

29.6 The MAAA Executive shall seek further nominations for a period of not more than 3 months. Nominations received during that time shall be presented to the Council Delegates at a teleconference that shall take place no later than 5 weeks after that 3-month period. All résumés and relevant information on the candidates shall be forwarded to State Secretaries before the teleconference.

29.7 If more than one candidate is duly nominated for a particular position, an election, by ballot, shall be held at the said Annual Council Meeting.

29.8 If no nomination is duly made for a particular position, then nominations shall be called for at the said Annual Council Meeting and the provisions of Rules 29. hereof shall apply to such nominations.

## 30. SECRETARIAT

30.1 The Secretariat shall be the administrative headquarters of the Association and shall be established by the Council in the State or Territory in which the Federal Secretary resides.

**31. MINUTES**

- 31.1 The Federal Secretary shall cause minutes to be duly entered electronically.
- 31.2 The minutes shall include details of names of the Executive Council Delegates and of the Executive Committee present at each meeting of the Council and of the Committee.
- 31.3 The minutes shall include details of all resolutions and proceedings of all meetings of the Council and the Executive Committee.
- 31.4 Any such minutes of any meeting if purporting to be signed by the Chairman of such meeting or by the Chairman of the next succeeding meeting shall be receivable as prima facie evidence of the matters stated in such minutes.
- 31.5 The Federal Secretary shall, as soon as practicable after each meeting of the Council, send to the Secretary of each Ordinary Member a copy of the minutes of such meeting. The Federal Secretary shall, within three weeks of an Executive Committee meeting, send to all Members of the MAAA[Inc] Council, as notified by the Secretary of the Ordinary Member, a copy of the Minutes of such meeting.
- 31.6 When any minutes are signed by the Chairman as a true record without confirmation, he shall add the words "Signed as a true record without confirmation" above his signature. The signing of the minutes in this manner shall be reported to the Committee at the first opportunity.
- 31.7 Minutes may not be altered after they have been signed. Any inaccuracy noted must be corrected and initialled by the Chairman prior to signature.
- 31.8 Minutes shall be prima-facie evidence of the proceedings of a meeting and only be proved to be inaccurate or incomplete by a unanimous decision of the persons who were present at the meeting to which they relate.
- 31.9 A Delegate or Executive may not re-open any question decided at a previous meeting during the reading of the minutes until the accuracy of the minutes is confirmed. He may, after they have been signed, and while business arising is before the meeting propose a motion in relation to the previous decision.

**32. WORKING PARTIES**

- 32.1 Working Parties may be established in accordance with Section 14.3 of these Rules to investigate, report upon, advise any aspect of the Associations business.
- 32.2 The business of the Association Working Parties shall normally be conducted by email, but where the Working Party meets, the number of persons present to constitute a quorum shall be four.
- 32.3 Each Working Party shall have a Chairman who will be appointed by the Executive Committee. The Chairman will be a Member of the Working Party.
- 32.4 Working Party Members will be drawn from representatives from Ordinary Members but may include other interested persons at the discretion of the Executive Committee.
- 32.5 Any Member of any Working Party who fails to give proper attention to the duties of such Working Party may be removed from office by the Executive Committee.
- 32.6 The Chairman of every Working Party shall make a final report on its activities to the Executive Committee. The Chairman shall copy the Federal Secretary on correspondence sent to all Members of the Working Party together with a written report or copy of the minutes of each of its meetings, within seven days of the meeting. The Chairman shall allow sufficient time for Members of the Working Party to make recommendations.

- 32.7 Any complaint which may be entered against the actions or decisions of a Working Party shall be forwarded, in writing, to the Federal Secretary. The Members of the Working Party concerned shall be entitled to attend the hearing of the complaint, which shall be determined by the Executive as it thinks fit, and the Executive may recover the costs of hearing the complaint from any person/s lodging a complaint without substantial evidence to support its claim.
- 32.8 The President, Vice President, Treasurer, Federal Secretary and Safety Manager shall be entitled, ex-officio, to attend the meetings of any Working Party of the Association, but shall not, unless specifically appointed as Members of the Working Party, be entitled to vote.
- 32.9 Upon the resignation of a Chairman of a Working Party, the Working Party shall cease deliberations until a new Chairman has been appointed by the Executive Committee.
- 32.10 F1 Free Flight, F2 Control Line, F3A Aerobatics, F3B/J/F/H Gliding, F3C Helicopter, F4C Scale, F5 Electric and F6S Space Models shall nominate one representative to be included on the FAI/CIAM Technical Expert list prior to 15 November each year. This Representative shall liaise with other MAAA Affiliate Club Members of the same discipline regarding international rules decisions.
- 32.11 Duties of Working Parties.
1. The Working Party Chairperson must consult with all Working Party Members
  2. Working Parties must consult with the National Special Interest Group.
  3. All recommendations of the Working Parties must be passed to the National Special Interest Group for information and to the MAAA[Inc] for decision
- 32.12 All Working Parties shall be given terms of reference, in writing, as to the task of the Working Party with a specific duration and a cut-off date for the submission of the Working Party report.

### 33. NATIONAL SPECIAL INTEREST GROUPS

- 33.1 National Special Interest Groups are bodies established for the purpose of encouraging particular facets of aeromodelling within the MAAA membership.
- 33.2 The members of the National Special Interest Groups will be Affiliate Club Members, Life Members, Honorary or Associate Members of the Association who are separately affiliated to Ordinary Members.
- 33.3 The Council or the Executive Committee may recognise any body established as a National Special Interest Group provided that it has been constituted with objects compatible with these Rules.
- 33.4 National Special Interest Groups may be offered financial support only at the discretion of the Council. Other forms of support and assistance may be provided at any time at the discretion of the Executive Committee.
- 33.5 National Special Interest Groups with representation in a majority of states shall have the right to nominate for appointment Technical Chairpersons.
- 33.6 National Special Interest Groups may be nominated to the Underwriter of the Association's Public Liability Insurance Policy for listing on the Policy Extension as being included in the Association's cover.
- 33.7 A National Special Interest Group is a body established with interstate membership for the purposes of encouraging a particular facet of aeromodelling throughout Australia. A National Special Interest Group may apply to the MAAA for official recognition and is required to interact with a relevant MAAA Working Party.

### 34. FINANCIAL YEAR

- 34.1 The Financial Year of the Association shall commence on the first day of July and end on the thirtieth day of June of the ensuing year.

### 35. MEMBERSHIP FEES

- 35.1 The membership fee for each class of membership shall be sum or sums of fees as the Executive Council shall determine at the Annual Council Meeting and, if necessary, a Special Council Meeting.
- 35.2 The membership fees for each class of membership shall be payable at such time and in such manner as the Executive Committee shall, from time to time, determine.

### 36. FINANCE

- 36.1 The Associations finances shall be managed by the Executive Council, by the Executive Committee and by the Federal Treasurer.
- 36.2 The funds of the Association shall be derived from all classes of Members annual subscriptions, interest on investments, sale of items, entrance fees, donations and such other sources as the Council determines
- 36.3 Any monies in the hands of the Association may be invested in any form of investment in which a trustee is authorised to invest trust funds pursuant to the provisions of the legislation of any Australian State or shall otherwise be invested as authorised by the Associations Incorporation Act or these Rules and in accordance with any restrictions or policy decided by the Council
- 36.4 The monies of the Association, however derived, shall be applied solely towards the attainment of the basic objects of the Association and no portion thereof shall be paid or transferred directly or indirectly to any Officer or Associate, Life, Honorary or Affiliate Club Member of the Association except that:
1. Reasonable remuneration may be paid for services actually rendered or goods actually supplied
  2. The entry fee component of World Championship fees may be paid for members of the selected Australian team (as specified in the MAAA Manual of Procedures) for model aircraft World and Continental Championships.
- 36.5 The Council shall determine and approve a budget for income and expenditure for each ensuing financial period at the Annual Council Meeting. The Executive Committee will provide the Executive Council with recommended membership fee levels and items of anticipated or known expenditure and any other information necessary to facilitate this process.
- 36.6 The approved budget shall form the authority for items of expenditure.
- 36.7 The details of Income and Expenditure compared to the Budget are to be reported in the Minutes of each Executive Committee Meeting.
- 36.8 The Executive Committee is to manage the finances of the organisation following the intent of the budget as approved by Council.
- 36.9 The Executive Committee shall control the budget such that the excess of income over expenditure at the end of the financial year shall not be reduced by more than 5% of the budgeted expenditure without being authorised by an electronic vote of Ordinary Members. Should an assessment of the budget position at any meeting of the Executive, or at any other time by the Treasurer, show that this is likely to happen, then this is to be reported to the Ordinary Member either in the Minutes of the Executive Meeting or within ten days by email.
- 36.10 If the Executive Committee determines that a potential non-budgeted item of expenditure is so urgent that electronic voting is not possible, the Federal Treasurer may ascertain the views of the Council by contacting the Secretaries of the Ordinary Members by telephone. When the views of Council are determined in this fashion and a decision made based upon the opinions of the majority, the same parties are to again be contacted and advised of this decision and the reasons before the expenditure which is the subject of the deliberations is incurred and in any case within five days of the original contact.

### 37. ASSETS

- 37.1 Non-financial assets owned or controlled by the Association will be under the custodianship of the Federal secretary.
- 37.2 Office equipment and like assets will not be disposed of without the approval of the Executive Committee first being granted.
- 37.3 Assets acquired for other purposes will not be disposed of without the approval of the Executive Council first being granted.

### 38. ACCOUNTS

- 38.1 True accounts shall be kept:-
1. Of all sums of money received and expended by the Association and the matter in respect of which the receipt or expenditure takes place;
  2. Of the credits and liabilities of the Association and, subject to any reasonable restrictions as to time and manner of inspecting them that may be imposed by the Executive Council for the time being, these accounts shall be open to inspection by members of the Council.
- 38.2 The Federal Treasurer shall:
1. Be responsible, assisted by such persons as the Executive may appoint, for the receipt of all monies due to the Association, which shall be deposited without undue delay to the credit of the Association's bank account.
  2. Be responsible directly or indirectly for the issuing of official numbered receipts for all cash received or when requested by the payee.
  3. Pay, in such manner as approved by the Council, all accounts and sums claimed against the Association; All amounts to be paid by electronic transactions drawn on the Association's current account, such electronic transactions to be signed by at least two members of the Executive Committee. No electronic transactions are to be drawn on the bank account except for payment of expenditure approved in accordance with the provisions of these rules.
  4. Obtain adequate receipts or vouchers for all payments.
  5. Keep proper records and submit to each ordinary meeting of the Executive Committee a comprehensive report of the duties performed since the date of the last report, which shall contain:-
    1. Particulars of receipts and expenditures;
    2. The amounts owing by the Association, together with accounts therefore;
    3. A list of Ordinary Members that have not met their obligations to the Association, and the amounts otherwise owing to the Association;
    4. The amount of funds available, substantiated by presentation of current statements or other appropriate documents.
    5. Make no substantial alteration in the methods of dealing with receipts and expenditure, or in the form of accounts without first obtaining a direction from the Council. The Council shall, if it thinks fit, direct that the Federal Treasurer and another Officer of the Association shall obtain the opinion of the Auditor regarding the proposed alteration
- 38.3 The Federal Treasurer shall keep all electronic general records, accounting and records of receipts and expenditure connected with the operation and business of the Association in such form and manner as the Executive Council may direct.
- 38.4 The accounts, and records referred to above shall be stored electronically by the Federal Treasurer or by such other means as the Executive Council may decide.

### 39. AUDIT

- 39.1 Once at least in each financial year of the Association, the accounts of the Association shall be examined by the Auditor.
- 39.2 The Auditor shall certify as to the correctness of the accounts of the Association and shall report thereon to the Annual Council Meeting.

- 39.3 In the report, and in certifying to the accounts, the Auditor shall state:-
1. Whether he/she has obtained the information required; and
  2. Whether, in their opinion, the accounts are properly drawn up so as to exhibit a true and correct view of the financial position of the Association according to the information at their disposal and the explanations provided as shown by the books of the Association.
- 39.4 The Executive Committee shall cause to be delivered to the Auditor a list of all the accounts, books and records of the association.
- 39.5 The Auditor:-
1. Has a right of access to accounts, books, records, vouchers and documents of the Association; and
  2. May require from the officers of the Association such information and explanation as may be necessary for the performance of their duties as Auditor.

#### **40. NOTICES**

- 40.1 A notice or other document may be given or delivered on behalf of the Association or by Member of the Executive to an Affiliate Club Member, Life Member, Associate Member or Honorary Member of the Association or the Secretary of an Ordinary Member either personally or by post.
- 40.2 A notice or other document posted to an Affiliate Club Member, Life Member, Associate Member or Honorary Member of the Association or the Secretary of an Ordinary Member may be addressed to his address as it appears in the register provided in these Rules or, in the case of an Associate Member, to his address given in his application or notified by him to the Federal Secretary, and any such notice or document so addressed and sent by prepaid post shall be deemed to have been duly given or delivered at the expiration of five working days after such posting.

#### **41. RULES**

- 41.1 These Rules repeal the previous Rules but shall not, except as expressly or by necessary implication provided herein, affect any right or duty or liability or any matter or thing done or commenced or acquired or imposed under or by virtue of the previous Rules and Constitution.
- 41.2 The Statement of Rules are available on the Association's Website or can be obtained on request to the Federal Secretary.

#### **42. AMENDMENT OF RULES**

- 42.1 No amendment or repeal of these Rules shall be made except as a result a motion at:-
- a Special Council Meeting,
  - the Annual Council Meeting.
- provided that notice in writing of the proposed amendment or repeal has been given by the Federal Secretary in accordance with the requirements of these Rules.
- 42.2 Voting on such amendment or repeal shall take place only at such meeting, or, if duly demanded at such meeting an electronic vote.
- 42.3 Such amendment or repeal shall not be made unless the proposed amendment or repeal is approved by a majority of at least 75% majority vote entitled to be cast at such meeting or electronic vote, as the case may be.

#### **43. FAI OBSERVERS**

- 43.1 Ordinary Members may nominate Affiliate Club Members as FAI Observers. Nominations may be made at any time to the Executive Committee.
- 43.2 The Federal Secretary shall ensure a list of names and addresses of current FAI Observers is



maintained.

- 43.3 Status as an FAI Observer will automatically be rescinded if the Observer ceases to be an Affiliate Club Member or if the Ordinary Member withdraws the nomination. Status will not be reinstated unless the Ordinary Member re-nominates that person as required by Rule 44.1.

#### 44. INSPECTORS

- 44.1 Appointment of Inspectors shall be in accordance to the Appointment and Reappointment of Inspectors Procedure in the MAAA Manual of Procedures.
- 44.2 The Federal Secretary shall ensure a list of names and addresses of current Inspectors is maintained within the membership data base.
- 44.3 Status as an Inspector may be rescinded in accordance with the Appointment and Reappointment of Inspectors Procedure in the MAAA Manual of Procedures.

#### 45. HALL OF FAME

- 45.1 The Executive Council may, on the recommendation of the Executive Committee, elect any person to the Hall of Fame in recognition of:
- (i) Gaining of 1st, 2nd or 3rd place in World Championship events;
  - (ii) Setting a World Record;
  - (iii) Contributing to the advancement of the MAAA[Inc] through:
    - the media;
    - the hobby industry as manufacturer, wholesaler or retailer;
    - developments in techniques, innovations in design
    - long-term participation in competition at State and/or National level.

Any number of Hall of Fame Inductions may be made in any year.

- 45.2 Nominations for Hall of Fame may be made at any time but at least three months before an Annual Council Conference by any Ordinary or Affiliate Club Member and shall be submitted directly to the Federal Secretary together with the appropriate citation, necessary information and supporting documents.
- 45.3 The Federal Secretary shall:-
1. Acknowledge receipt of such nominations to their source;
  2. Request any additional information required;
  3. Prepare additional information, statistics or records that may be available in MAAA[Inc] files;
  4. Make inquiries necessary of Ordinary Members or other sources to confirm the validity of a nomination and supporting data; such inquiries shall be made in strict confidence and without the identity of the nominee or nominator being made public; and
  5. Compile a dossier in suitable form for presentation at the Annual Council Conference, such a dossier to include a statement on the correctness of the nomination.
- 45.4 Details of any nomination shall be made available to the Annual Council Conference on the first day of the conference in a sealed envelope. It shall not be included in any agenda issued previously nor in any report or minutes of any meeting held before the Council Conference.
- 45.5 No action by any Ordinary Member or its Officers or by any other body shall cause any nomination to be withheld from consideration by the Annual Council Conference. Action by an Ordinary Member [or its officers] on a nomination referred to it is limited to confirmation of detail or of answering queries directed by the Federal Secretary.
- 45.6 The recommendation made by the Executive Committee, shall be considered in the business of the next Executive Council meeting.
- 45.7 All voting for membership of Hall of Fame (other than those inducted under 46.1(i) or (ii)) shall be decided by secret ballot and requires a 75% majority vote of the Council Members.

#### **46. DISSOLUTION**

46.1 The Association may be wound up in the manner provided for in the Associations Incorporation Act 1985 (the Act) e.g. by a special resolution.

“special resolution” means:

where the rules of the Association provide for the membership of the Association – a resolution passed at a duly convened meeting of the members of the association if –

- (i) at least 21 days written notice specifying the intention to propose the resolution as a special resolution has been given to all members of the Association; and
- (ii) it is passed at a meeting referred to in this paragraph by a majority of not less than three quarters of such members of the Association as, being entitled to do so, vote in person or, where proxies are allowed, by proxy, at that meeting.

46.2 If, upon the winding up of the Association, there remain, after the satisfaction of all debts and liabilities, any monies or assets whatsoever shall be distributed by the Air Sport Australia Confederation [Inc] (or its successors) to another body with similar aims and objectives to those of the Association. Should the ASAC[Inc] have ceased to exist without having been succeeded by another body, the said monies or assets shall be distributed to a likeminded organisation as determined by those conducting the winding up.

#### **47. COMMON SEAL**

47.1 The Common Seal of the Association shall be kept in the custody of the Federal Secretary

47.2 The Common Seal shall not be affixed to any instrument except by the authority of the Executive Committee and the affixing of the Common Seal shall be attested by the signature of two members of the Executive Committee except in the case of FAI Sporting Licences and documents relating to international competition when only one signature is required.

#### **48. PUBLIC OFFICER**

48.1 The Council shall appoint a Public Officer who shall hold office until such office is determined by the Council.

#### **49. DISCIPLINE**

49.1 The MAAA, and Ordinary Members of the MAAA have the power to discipline all classes of members of the MAAA with measures that may include expulsion.

49.2 Matters of Discipline shall be dealt with in accordance to the Disciplining of Members Procedure of the MAAA Manual of Procedures.

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**RECORD OF AMENDMENTS  
TO  
THE RULES AND BY-LAWS  
OF  
THE MODEL AERONAUTICAL ASSOCIATION OF AUSTRALIA [Inc]  
AS ADOPTED 1988**

**1990 COUNCIL CONFERENCE**Rule \_\_\_\_\_ Effect

~~19.2 — A new rule 19.2 (permitting "teleconferencing") was added and later sub-paragraphs were renumbered.~~

~~13.3 — Revised to read: "When an Ordinary Member is admitted under Rule 6.3 and that Ordinary Member has not less than 25% of the total MAAA[Inc] Affiliate membership as at 31st December of the previous year, then it is entitled to have three representatives at any conference."~~

~~19.13 — 19.13 (- briefing of delegates) was added.~~

By Law

~~1. — The first line was amended to introduce a \$10.00 fee for Ordinary Members.~~

~~3.2.2 — A grant of \$100.00 for team uniforms was introduced.~~

**1992 COUNCIL CONFERENCE**

~~Several Royal Federation of Aero Clubs of Australia and RFACA were replaced wherever they occurred with Australian Sport Aviation Confederation [Inc] and A.S.A.C. [Inc].~~

~~18.1 — The following was deleted from 18.1:~~

~~Officers of the Association: Jointly 3 votes.~~

~~18.2 — 18.2 was amended to read:~~

~~The President shall have a casting vote if required.~~

~~21.2 — 21.2 was amended by deleting the words in lines 1 and 2 "By the Officers of the Association" and changing the second sentence to read: "The President shall have a casting vote if required".~~

~~21.2 — The phrase "the votes to be cast by the Secretaries" was amended to "the votes to be lodged by the Secretaries"~~

~~23.1 — The requirement for the President, Treasurer and Technical Secretary to reside in the~~

~~26.1 27.1 — same state as the Federal secretary was deleted.~~

~~23.3.5.~~

~~25.4 — The phrase "of the secretaries" was removed from the passage reading "... they may with the written consents of the majority of the Secretaries of the Ordinary Members, remove him from office by notice ...."~~

~~46.7 — A new sub-paragraph 46.7 was added.~~

~~By Law 1 The senior fee was changed to \$25.00.~~

~~By Law 4 Large Model and Old Timer were added to the list of sub-committees~~

**~~1993 – SEPTEMBER SPECIAL CONFERENCE~~**

~~Rule 7.0 New rule 7.2 added.~~

~~Subsequent paragraphs re-numbered~~

**~~1994 COUNCIL CONFERENCE~~**

~~Rule 7.2. Sub-para 1. amended by deleting the underlined words:-~~

~~1. — Where the Affiliate Member ordinarily resides within 50 (fifty) kilometres of a State border and the most convenient flying site is in another state. In this circumstance, it will be permissible for such an Affiliate Member to become a member of the Ordinary Member of that other State.~~

~~Rule 21.1. — Amended to require two Ordinary Members, not in the same state to demand a postal vote, instead of one.~~

~~Rules 21.5., 21.6. and 21.7 added.~~

~~Rule 33.5~~

~~Rule 45.5 added~~

~~By law 6 Gold wing requirement added.~~

**~~1994 – NOVEMBER SPECIAL COUNCIL CONFERENCE~~**

~~Rule 3.3 Amended~~

~~Rule 36.3 Amended~~

**~~1995 COUNCIL CONFERENCE~~**

~~Rule 7.2. Deleted. Remaining paragraphs re-numbered~~

~~Rule 7.5 The first sentence was amended.~~

~~Rule 15.4.7 New sub-paragraphs c] and d] added~~

~~Rule 18.4 Re-worded~~

~~Rule 28A New rule 28A.1 to .6 added~~

~~By Law 1. Pensioner increased from \$15.00 to~~

**~~1996 COUNCIL CONFERENCE~~**

~~Rule 3.4 New Rule 3.4 added. Existing Rule 3.4 renumbered to 3.5~~

~~Rule 32.6 Amended by adding the following:" ... and shall copy the Executive Committee on correspondence sent to all members of the sub-committee ...~~

~~Rule 32.7 Amended~~

Rule 36.9.1. amended. New text replaced the following:

1. ~~the Executive Committee is authorised to approve over budget expenditure up to 110% of the budgeted figure for that item or an amount of \$500 whichever is the lesser without first seeking Council approval.~~

By Law No.1 ~~Junior reduced from \$15.00/year to \$10.00/year. Senior fee increased to \$28.00 from \$25.00. Pensioner fee increased to \$24.00 from \$20.00.~~

By-law

8. ~~New By laws 8.1 and 8.2 added~~

9. ~~New By-law 9.1 to 9.7 added~~

10. ~~New By-law 10.1 to 10.5 added~~

11. ~~New By laws 11.1 and 11.2 added~~

#### **~~1997 COUNCIL CONFERENCE~~**

15.1.7.d ~~Amended by adding Awith a representation in a majority of states=~~

33.6. ~~New paragraph added~~

36.4.2. ~~Amended to include Continental Championships. By-law 3 accordingly amended~~

45.4 ~~Amended. New By-law 12 added.~~

By-law 3 ~~R/C Pylon events added~~

By-law 4 ~~Gas Turbine Subcommittee added.~~

#### **~~1997 SPECIAL COUNCIL CONFERENCE~~**

4.2 ~~AManagement= replaced by APolicy and Direction=~~

12.1 ~~AFederal Secretary= replaced by ARegistrar=~~

12.2 ~~Aat the Secretariat= replaced by Aby appointment with the Federal Secretary=~~

14.1. ~~AVice President= added.~~

14.3. ~~14.3.1. deleted. Remaining subparagraphs renumbered~~

~~Existing 14.3.4. (renumbered 14.3.3 amended by adding A except to FAI, A.S.A.C. and N.S.A.C.~~

~~Existing 14.3.5 and 14.3.6 combined. Revised subparagraph renumbered as~~

~~New 14.3.5 added~~

14.4 ~~In first line, Aonce each month= replaced by A once in every two months=. Quorum changed from two to three~~

14.6 ~~New last sentence added.~~

15.4.4 ~~Vice President and Federal Treasurer added.~~

15.4.7. ~~New subparagraph added. Existing subparagraph 15.4.7 renumbered as 15.4.8.~~

19.1. ~~Vice President added. The words AIn the State in which the Meeting is held= are deleted~~

23.2. ~~Revised~~

23.4 ~~Revised~~

~~24.1 — Revised~~

~~24.2 — Revised~~

~~24.3 — Added~~

~~25.5.7 Deleted. Existing 25.5.8. and .9 renumbered as 25.5.7 and .~~

~~25.5.9 New subparagraph added.~~

~~26.2 — Revised~~

~~26.4 — Revised~~

~~26.7.3. Revised~~

~~27.4 — Revised~~

~~28.4 — A Federal Secretary replaced by A Federal Treasurer~~

~~28.5.7 A Federal Secretary replaced by A Federal Treasurer. Last sentence revised~~

~~29.2 —~~

~~32.9 — Vice President added~~

~~36.3. — Last sentence~~

~~38.4 — A the Secretariat replaced by A by the Federal Treasurer~~

~~44.2. — Revised~~

~~45.3 — Revised~~

### **~~1998 COUNCIL CONFERENCE~~**

~~15.3 — Notice of Annual Council Conference to be given A not less than 10 weeks before instead of A not less than six weeks and not more than ten weeks before~~

~~15.4.8. any other business to be submitted twelve weeks before instead of ten weeks before.~~

### **~~1999 COUNCIL CONFERENCE~~**

~~7.2. — Half yearly fee introduced, provision for concessional membership deleted.~~

~~8.7. — Voting requirement for award of Life Membership~~

~~8.8. — Condition for the award of Life Membership to Council Delegates added~~

~~15.5. — Added to require budget items to be justified in the agenda~~

~~26.2. — A note warning of a future amendment added~~

~~31.5. — Amended to require distribution of Minutes of Executive Committee meetings within a specified time~~

~~32.12 — Requirements on the tasking of non-standing sub-committee~~

~~46.1. — Revised to include qualification for induction into the Hall of Fame~~

~~46.7. — Deleted, embodied in the revised 46.1.~~

46.8. — Voting requirement for induction into the Hall of Fame added

By law 1. Amended to show half yearly fee and reduced fee for RCAS[NSW]

By law 13A Expression of Interest added

By law 7.10 added. — See item 1.45.3. 1999 Council minutes Agenda Item 26.c) Distance Between Transmitter Operating Sites MAAQ. (This item was added to By-Laws Oct 01. It appeared to be overlooked being added in 1999.)

## ~~2000 COUNCIL CONFERENCE~~

14.2 — Amended by the addition of the last two sentences

19.9.3. Amended by adding Aexcept that a seconder for a motion is not required to allow presentation of an item

29.2.1. Asixty days replaced by Atwelve weeks

32.6 — A new last sentence added

32.12 — A new 32.12 added. The existing 32.12 re-numbered as 32.13

By law 1 Reduced fee for MAS NSW amended

## ~~2001 COUNCIL CONFERENCE~~

Minutes item 1.5.2.1

Amend Rule 7.2

Existing 7.2] — Affiliate Membership fees become payable after 30th June each year. A half-yearly fee will be available to any new Affiliate Member and to any previous Affiliate Member who has not been a financial Member in any of the previous five years who becomes financial between the 1st January and the following 30th June.

To be replaced with;

7.2] — Affiliate Membership fees become payable after 30th June each year. A half-yearly fee will be available to any new Affiliate Member and to any previous Affiliate member who has not been a Financial Member in the previous twelve months who becomes financial between the 1st January and the following 30th June.

Minutes item 1.11.1

Existing 2.11] To co-operate with and assist Ordinary Members in such disciplinary measures as either or both may see desirable for dealing with the conduct of any Affiliate Member.

To be replaced with a new 2.11

2.11] — Discipline

Ordinary Members of the MAAA[Inc] are to deal with minor misconduct issues involving their own Clubs, and Affiliated Members registered with the Ordinary Members. The MAAA[Inc], if requested by an Ordinary Member, is to assist in disciplinary measures when dealing with the misconduct of any Affiliate Member who is registered with the Ordinary Member.

In areas where the MAAA[Inc] is directly involved eg Nationals, team selection, international events, interstate competitions or other MAAA[Inc] activities then any misconduct by an Affiliate Member should be dealt with initially by the deputised officers involved e.g. team managers, Nationals committee, contest directors, National Special Interest Groups etc, and then reported to the MAAA[Inc] Executive which is to establish what further action, if any, is required. The MAAA[Inc] Executive will be expected to finalise the issue.



~~All cases of serious misconduct by an Affiliate Member warranting expulsion are to be referred to the full MAAA[Inc] Council which will make the final decision.~~

~~By Laws 9.1 to 11 amended where the words **Ordinary Member** appears the **words of the MAAA[Inc] Executive** have been added.~~

Minutes item 1.11.3

Amend 16.1

~~Existing 16.1] A Competition Rules Conference shall be held in conjunction with the Annual Council Meeting every third year. Notice of the Conference and any agenda items will be given and supplied in accordance with the provisions applicable to the Annual Council Meeting.~~

To be replaced by;

16.1]— A Competition Rules Conference shall be held in conjunction with the Annual Council Meeting every fourth year except that amendments to Section 4c of the FAI Sporting Code approved by the CIAM Plenary meeting shall become effective on the date approved by the CIAM. Notice of the Conference and any agenda items will be given and supplied in accordance with the provisions applicable to the Annual Council Meeting.

Minute item 1.11.5

Existing 26.4

26.4— In the event that the Federal Treasurer ceases to hold office, a new Federal Treasurer shall be appointed by the Executive Committee until the next Council Meeting at which time a new Treasurer shall be elected to complete the current term.

To be replaced by

26.4— In the event that the Federal Treasurer ceases to hold office, a new Federal Treasurer **shall be elected by postal vote.**

Minute item 1.5.1.2

Resulted in Rule 3.2.3 being added

3.2.3— The MAAA[Inc] pay the entry fee of up to \$500 for competitors representing Australia at World Championships. (item 1.5.1.2 of the 2001 Council meeting)

## **2002 COUNCIL CONFERENCE**

Minute Item 9.2.1

9.2.1— include the word Oceania before the word Contention Championships in Rule 3 of the By-Laws

Minute Item 9.2.5

Rule amended

36.8]— The details of Income and Expenditure compared to the Budget are to be reported in the Minutes of each Executive Committee Meeting

36.9]— The Executive Committee is to manage the finances of the organisation following the intent of the budget as approved by Council

36.10]— The Executive Committee shall control the budget such that the excess of income over expenditure at the end of the financial year shall not be reduced by more than 5% of the budgeted expenditure without being authorised by a postal vote. Should an assessment of the budget position at any meeting of the Executive, or at any other time by the Treasurer, show that this is likely to happen, then this is to be reported to the Council Members either in the Minutes of the Executive Meeting or within ten days by letter.

Minute Item 13.3

Add Rule 14.— Order of Invitation to Host National Championship  
At the Annual Council Conference states shall be invited to host the National

Championships in the rotational order of N.S.W. ; W.A. ; Vic. ; A.C.T. ; Tas. ; N.T. ; S.A. ; Qld. ; then back to N.S.W. ; W.A. and so on.

Minute Item 14.1

15.6 be added to the Statement of Rules;

15.6 — At the Annual Council Meeting, the MAAA[Inc] shall be responsible for the following;

- (a) — Economy airfares or reasonable travel costs to attend the Council meeting for Executive members and two representatives from each Ordinary Member except that an Ordinary Member admitted under Rule 6.3 shall be entitled to only one representative.

Where an Ordinary Member is admitted under Rule 6.3 and that Ordinary Member has not less than 25% of the total MAAA[Inc] Affiliate membership as at 31<sup>st</sup> December of the previous year, then it is entitle to reasonable travel costs to attend the Council meeting for two representative.

The Executive members and representatives of Ordinary Members are responsible for booking their own air tickets.

Claims for refunds must be accompanied by documentation in accordance to MAAA[Inc] requirements.

- (b) — Taxi fares or car parking fees necessary to attend the Council Conference. Claims for refunds must be accompanied by documentation in accordance to MAAA[Inc] requirements.

- (c) — The Saturday evening meal hosted by the M.A.A.A for the Council members. Payment for additional state representatives or visitors are the responsibility of the relevant state association or individual.

- (d) — Accommodation costs, including breakfast, shall be paid by the MAAA[Inc] for Executive members and representatives of Ordinary Members who are entitled to MAAA[Inc] funded travel to the Council meeting. Claims for refunds must be accompanied by documentation in accordance to MAAA[Inc] requirements.

Minute item 14.3 —

ARule 2.11 be altered to that prior to the 2001 change ie;

2.11] — To co-operate with and assist Ordinary Members in such disciplinary measures as either or both may see desirable for dealing with the conduct of any Affiliate Member.

And, 2.11 that was adopted at the 2001 council meeting, as noted above, be added as 6.18 in the Ordinary Member Section. A Seconded by N.S.W.F.F.S. — CARRIED UNNAMIMOUSLY

Minute Item 14.4 —

RULE 2 BASIC OBJECTS Change heading Submitted by Executive. The Executive propose the motion Athe heading of Section/Rule 2 be amended to BASIC OBJECTIVES=

Minute Item 14.5

By Law 4 ASSOCIATION SUB COMMITTEES be amended by adding an addition sub-committee, >Flight Instruction and Training=. The chairperson of this sub-committee will be the MAAA[Inc] Chief Flying Instructor. Members of the sub-committee to be the State Association=s senior flying instructor=

Minute Item 14.7

Rule 36.13 be added; the Council, with the recommendation of the MAAA[Inc] Treasurer, shall determine the yearly funding available to the Land Bureau for loans and land purchase purposes. This amount is to be nominated annually.=

Minute Item 14.8

Athe heading of By Law 3 be change from >ASSISTANCE TO WORLD CHAMPIONSHIPS TEAM MEMBERS= to >ASSISTANCE TO WORLD AND OCEANIA CONTINENTAL CHAMPIONSHIPS

~~TEAM MEMBERS.-~~~~Minute Item 14.9~~

~~By law 3.2.3 >The MAAA[Inc] will pay the entry fee of up to A\$500 for competitors representing Australia at World and Oceania Continental Championships.- be added to the MAAA[Inc] By-Laws.~~

~~Minute Item 14.10~~

~~By Law 3.2.4 The MAAA shall give each team member a pack comprising of 5 each of the MAAA[Inc] badges and decals.~~

**2003 COUNCIL CONFERENCE**~~Minute Item 5.2.8~~

~~The Executive proposes “**the following changes to the MAAA Statement of Rules to cater for the hand over of Secretary’s duties be made**” seconded by T.M.A.A.~~

~~CARRIED UNNAMIMOUSLY~~

Note; The new text is shown underlined and the text to be deleted is struck through.

**Proposed Rule Changes;**

15.4] The business of the Annual Council Meeting shall be:-

4. to elect the President, the Vice President, the Federal Secretary, the Federal Treasurer, the Technical Secretary the Auditor and the Public Officer as and when the relevant terms of office become due for election expire ;

25.1 The Federal Secretary shall be elected at an the Annual Council Meeting and hold office until the conclusion of the Annual Council Meeting held three years after his election. The Secretary elect shall commence in office as soon as possible, and in any case within three months of the election. He/She shall hold office, subject to Clause 25.2, until the Federal Secretary election at the Annual Council meeting held three years after his/her election. The Executive shall agree the actual timing and conditions of the handover.

29.2 Nominations of candidates for election to any position detailed in Rule 22 shall be in writing signed by two Affiliate Members of the Association accompanied by the written consent of the candidate (which may be endorsed on the nomination) and shall be delivered to the Federal Secretary

1)for positions expiring being due for election at a Council Meeting ~~twelve weeks before the Meeting;~~

~~Minute Item 9.1.3~~

~~Insurance Quotes and Impact of Setting of Fees~~

~~Revised clauses;~~

~~15. ANNUAL COUNCIL MEETING~~

~~15.4 The business of the Annual Council meeting shall be;~~

~~5. to determine the administrative portion of membership fees. If the required information is available, to determine the insurance portion of the membership fees.~~

~~35. MEMBERSHIP FEES~~

~~35.1 The membership fee for each class of membership shall be sum or sums of fees as the Council shall determine at the Annual Council Meeting and, if necessary, a Special Council Meeting and are specified in the Bylaws~~

M.A.S. N.S.W. moved “The Rules be changed to reflect the proposal as presented in the Secretary’s paper with the amendment that the MAAA insurance year be changed to be June 1 to May 31 with effect from the 1<sup>st</sup> of July 2003”. Seconded by T.M.A.A.

~~CARRIED UNNAMIMOUSLY~~

~~Minute Item 9.1.9~~

~~The Executive moved "Rule 35.1 be amended from "The membership fees for each class of membership shall be sum or sums as the Council shall determine at the Annual Council Meeting and are specified in the Bylaws". To –  
"The membership fees for each class of membership shall be sum or sums as the Council shall determine as recorded in the Minutes of Council Meetings. at the Annual Council Meeting and are specified in the Bylaws.".~~ and

~~By-law 1 to be also removed." Secended V.M.A.A. CARRIED UNNAMIMOUSLY~~

Minute Item 14.1

~~The Executive move "2.14 To ensure that the Association and affiliates of the Association conform to an acceptable Code of Ethics in their participation in the sport of Model Aviation. Be added to the Statement of Rules". Secended by N.T.M.A.A.~~

~~CARRIED UNNAMIMOUSLY~~

Minute Item 14.2

~~The Executive moved "**item 3.3 (e) of the Statement of Rules be removed and item 3.3 (f) be renumbered item 3.3 (e)**, to be effective on the withdrawal from involvement" secended by M.A.S.A.~~

~~CARRIED UNNAMIMOUSLY~~

Minute Item 14.4

~~World & Oceania Continental Championship Teams  
Proposed by Executive~~

~~Expand on the contents of this section be expanded to include responsibility of Team selection and conducting of Team Trials.~~

~~The Executive moved;~~

~~The title of By-Law 3 be changed from "Assistance to World and Oceania Continental Championships Team members" to "Selection of and Assistance to World and Oceania Continental Championship Team Members."~~

~~add item 3.2.5 "*MAAA team member assistance is only available to current MAAA affiliate members.*"~~

~~add item 3.2.6 "*The relevant MAAA Sub-committee, together with the appropriate MAAA recognised National Special Interest Group, is responsible for team selection trials being run in accordance with MAAA Team Selection Procedures and for advising the MAAA Secretary of the composition of the team.*"~~

~~add item 3.2.7 "*If there is no National Special Interest Group the MAAA Sub-committee is to take on the sole responsibly as identified in 3.2.6.*"~~

~~It was agreed that provision be made in the Rule change to ensure that the defending world champion also receives the MAAA assistance.~~

~~Clause 3.2.3 to be altered to;~~

~~3.2.3 The MAAA[Inc] pay the entry fee of up to A\$500 for competitors representing Australia and an Australian defending World Champion at World and Oceania Continental Championships.~~

~~Secended by C.L.A.S. CARRIED  
N.S.W.F.F.S. Abstained~~

Minute Item 14.5

~~The Executive moved "item 33.7 *A National Special Interest Group is a body established with interstate membership for the purposes of encouraging a particular facet of aeromodelling throughout Australia. A National Special Interest Group may apply to the MAAA for official recognition and is required to interact with the relevant MAAA Sub-committee* be added to the Statement of Rules." Secended by T.M.A.A.~~

~~CARRIED UNNAMIMOUSLY~~

Minute Item 14.6

~~The Executive moved "item 27.5.3 of the Statement of Rules be removed from the Statement of Rules". Secended by V.M.A.A. CARRIED UNNAMIMOUSLY~~

Minute Item 14.7

The Executive move;

- (1) ~~“the Statement of Rules and By-Laws be amended to remove reference to CAO 95-21 and replace with CASR (1998) Part 101 where appropriate.” and~~
- (2) ~~“By Law 6 Nomination Form for Inspectors be removed and the form be included in the appropriate Procedure of the MAAA Manual of Procedures.” and~~
- (3) ~~“By Law 12 Deregistration of an Inspector” be removed and its intent included in the appropriate Procedure of the MAAA Manual of Procedures.”~~

Seconded M.A.S. N.S.W. \_\_\_\_\_ CARRIED UNANIMOUSLY

Minute Item 14.8 — Inspector Reference in Statement of Rules

Proposed by the Executive:

Currently Rule 45. “MoP Inspectors” generally refers to “large” models. It is considered that this rule should be amended so that the terminology also covers Gas Turbine inspectors.

The rule also refers to By-Law 12 where the status of an Inspector may be rescinded. The reference should now be to the Appointment & Reappointment of Inspectors Procedure.

The Executive propose “Rule 45 of the Statement of Rules be amended to cover all Inspectors and that the reference to By-Law 12 re the status of an Inspector be changed to the Appointment & Reappointment of Inspectors Procedure”.

Seconded by M.A.S. N.S.W. \_\_\_\_\_ CARRIED UNANIMOUSLY

Minute Item 14.9 — Change Classification of Junior Affiliate Member

~~V.M.A.A. move “rule 7.4 be amended to “*The application form must bear the date of birth of a junior. (A member is considered to be a junior throughout the membership year if they turn 18 years old on or after July 1 of the membership year, in which he/she attains the age of 18 years. The membership year is July 1 to June 30)*”.~~ Seconded M.A.S.A.

\_\_\_\_\_ CARRIED UNANIMOUSLY

— It was agreed that the change comes into effect on July 1 2003.

Minute Item 22.15 — ~~Alter the Treasurer’s time of Election.~~

Postal Vote 1/2003 sent out

The Executive wishes to have the following motion considered by the Council via a Postal Vote.

The motion;

~~“Rule 26.2 be amended for the 2004 Annual Council Meeting to “The Federal Treasurer shall be elected at an Annual Council Meeting and shall hold office until the conclusion of the Annual Council Meeting held three one years after his election.”~~

~~After the election of the Treasurer for the one year term at the 2004 Annual Council Meeting, Rule 26.2 revert to that in place prior to the 2003 Annual Council Meeting, that is “26.2 The Federal Treasurer shall be elected at an Annual Council Meeting and shall hold office until the conclusion of the Annual Council Meeting held three years after his election.”.~~

The motion was carried.

## 2004 COUNCIL CONFERENCE

10.2.2 ~~MAAA Budgeting and Financial Control~~

~~“With effect from 2004, the MAAA Financial Year be from 1<sup>st</sup> July to 30<sup>th</sup> June. To facilitate this change, the financial year for 2003 /2004 shall be shortened to conclude on 30th June 2004. The 2004 Council Conference will set a Budget for financial years 2003/2004 and 2004/2005. The necessary Rules changes to enable this and subsequent changes to the timing of meetings are to be adopted”~~

Seconded by A.W.A. \_\_\_\_\_ CARRIED UNANIMOUSLY

14.1 ~~Change Over of MAAA Secretary~~ — Proposed by Executive —

Change to Clause 25.1 of Statement of Rules. The Executive propose the motion “the addition of the words “*the handover after*” to the rule to better clarify the change over process.

~~25.1~~—The Federal Secretary shall be elected at an Annual Council Meeting. The Secretary elect shall commence in office as soon as possible, and in any case within three months of the election. He/She shall hold office, subject to Clause 25.2, until ~~the handover after~~ the Federal Secretary election at the Annual Council meeting held three years after his/her election. The Executive shall agree the actual timing and conditions of the handover.

~~Seconded by M.A.S. N.S.W. CARRIED UNANIMOUSLY~~

**14.2 Payment of MAAA Subsidy to World Championship Team Members** — Submitted by Executive

The Executive move **~~“By Law 3.2.3 be amended to “The MAAA[Inc] pay will reimburse the entry fee of up to A\$500 for competitors representing Australia and an Australian defending World Champion at World and Oceania Continental Championships.”~~** Seconded by V.M.A.A. **CARRIED UNANIMOUSLY**

**14.3 Discipline Procedure**

~~—The Executive propose “the removal of the discipline clauses from the Statement of Rules and the By-Laws by; the Statement of Rule being changed as identified in the paper and the By-Laws changed as identified in the paper as option 2 and the draft Procedure as shown in Annex GA be adopted.”~~ Seconded by M.A.S. N.S.W.

~~CARRIED UNANIMOUSLY~~

## 2005 COUNCIL CONFERENCE

**16.1 Change Title of MAAA Technical Secretary** — Submitted by Executive

The Executive propose that the title of the Technical Secretary be changed to better reflect his duties which are more to do with competition rules. It is considered that the title Technical Secretary can lead to confusion particularly when members are looking for answers to technical matters such as radio and heavy models etc.

The Executive moved and M.A.S. N.S.W. Seconded “the Statement of Rules be amended to reflect the change of title of the current Technical Secretary to Competition Rules Secretary”.

~~CARRIED UNANIMOUSLY~~

**16.2 MAAA ELECTIONS.** — Submitted by V.M.A.A.

The V.M.A.A. move **~~“Rule 29 of the Statement of Rules be modified as written below.”~~** Seconded by M.A.S.A.

Existing Rule: MAAA Statement of Rules & By-Laws, Item 29 Elections, Clause 29.3  
~~“If not more than one candidate is duly nominated for a particular position, the candidate nominated shall be deemed to be elected to that position”.~~

### Recommendation:

**~~29.3 If not more than one candidate is duly nominated for a particular position other than Rule 29.4 or 29.5, the candidate nominated shall be deemed to be elected to that position.~~**

~~29.4 If there is only one candidate standing for the position of Secretary that candidate must still be elected by a majority vote.~~

~~29.5 If there is only one candidate standing for the position of Treasurer that candidate must still be elected by a majority vote.~~

~~29.6 If there is no candidate elected for the position of Secretary, or the position of Treasurer, at the Annual Council Meeting, then the MAAA Executive shall proceed to install a person of there (sic) choice to that position on a temporary term of not more than 12 months or the next annual Council Meeting, or until that position is filled under Rule 29.7., which ever is the sooner.~~

~~29.7 The MAAA Executive shall seek further nominations for a period of not more than 3 months. Nominations received during that time shall be presented to the Council~~

~~members at a teleconference that shall take place no later than 5 weeks after that 3 month period. All résumés and relevant information on the candidates shall be forwarded to State Secretaries before the teleconference.~~

~~29.8 (Existing) If more than one candidate is duly nominated for a particular position, an election, by ballot, shall be held at the said Annual Council Meeting.~~

~~29.9 (Existing) If no nomination is made for a particular position, then nominations shall be called for at the said Annual Council Meeting and provisions of Rule 29.3 and 29.8~~

The Executive moved an amendment to the motion, "~~the proposed change to be expanded to include all members of the Executive.~~" Seconded by V.M.A.A.. M.A.S.A. also agreed to the change. The amendment was CARRIED UNANIMOUSLY

The motion then become "~~Rule 29.3 of the Statement of Rules be changed as documented in the original submission but modified to include all positions on the MAAA Executive.~~"  
CARRIED UNANIMOUSLY

~~16.3 — MAAA BY LAWS. — Submitted by V.M.A.A.~~

~~VMAA place a motion on the 2005 Council Conference agenda to have the following recommendations discussed and reach a decision that the BYLAWS be removed from the Statement of Rules and become a separate controlled document. Seconded by M.A.S.A.~~

~~50. BYLAWS OF THE ASSOCIATION.~~

~~The Bylaws of the Association are kept as a separate document (or can be included in the Associations MOP document) and controlled under the following rules:~~

~~50.1 The Bylaws are able to be changed through the following processes.~~

- ~~a/ The MAAA Executive have the power to be able to "update" the bylaws to coincide with compulsory changes such as from FAI, Insurance, Safety, Competition Rules, and other "day to day" items that require immediate recognition.~~
- ~~b/ The MAAA Executive have the power to reduce or cease any financial contribution supported by a BYLAW provided the financial assessment has not already been committed, where in the interest of MAAA, good financial management indicates it necessary. This action is to be re-assessed at the next Council Conference if tabled on the agenda by any two Council Members or the MAAA. Executive.~~
- ~~c/ Any item on the agenda that is discussed at the Council Conference and is found that a BYLAW change is to be approved, the BYLAW change can be done without prior notice of a BYLAW change being on the agenda.~~
- ~~d/ Any BYLAW can be added, or removed, or changed via the following:
 
  - ~~—— i/ As per items a,b,c, above.~~
  - ~~—— ii/ By postal vote.~~
  - ~~—— iii/ By telephone hook up (teleconference)~~
  - ~~—— iv/ By prior notice placed on the Council Conference Agenda.~~~~

~~T.M.A.A. moved "the Executive look at the By-Laws AND statement of Rules and report back to Council on their findings at the September Financial meeting." Seconded V.M.A.A.  
ACTION; Executive~~

~~16.5 — Notice Required for Council Agenda Items — Submitted by Executive~~

~~The Executive moved "the MAAA Statement of Rules be amended such that the notice required for the submission of agenda items for the annual Council meeting be at least 8 weeks before the scheduled date of the meeting and the agenda be sent to Council members at least 6 weeks prior to the scheduled date of the meeting" seconded by M.A.S. N.S.W.  
CARRIED UNANIMOUSLY~~

**2005 SPECIAL FINANCE COUNCIL MEETING****9.2 ~~Review of By-Laws – (Council item 16.3)~~**

Refer to the discussion paper in 2005 Council Minutes..

Note; the discussion paper includes the aspects on item 9.3 and this should be considered as part of this item.

Motion from the discussion paper;

The Executive moved;

- 1. ~~the recommendations noted in the submission presented to the MAAA Finance Meeting on the MAAA By-laws be accepted,~~**
- 2. ~~the MAAA By-Laws be removed,~~**
- 3. ~~the necessary changes be made to the MAAA Statement of Rules,~~**
- 4. ~~the necessary changes be made to the MAAA Manual of Procedures.~~**

**Seconded M.A.S. N.S.W.**

**CARRIED UNANIMOUSLY**

**9.3 World & Oceania Continental Championships support of Team Members. – (Council item 16.4)**

Note; This item was concluded within 9.2.

**2006 COUNCIL CONFERENCE**

Item 12.1 M.A.S. N.S.W. move and N.S.W.F.F.S. second the motion "**Rule 13.3 be amended to reduce the percentage of members to allow for two MAAA funded representatives for the Ordinary Member to attend the Council Conference from 25% to 20%.**"

**CARRIED UNANIMOUSLY**

Item 12.2 M.A.S. N.S.W. move and M.A.A.Q. second the motion "**Rule 13.3 be amended to change the date used to determine representation of an Ordinary due to member numbers from December 31 to June 30 of the previous Membership Year.**"

**CARRIED UNANIMOUSLY**

**Postal Vote 01/2006**

Rule 11.1 be amended as follows:-

- 11.1 Probationary Members are persons, not being or having been Affiliate Members who are granted temporary Affiliate Membership, without reference to the Executive Committee, for the purpose of gaining familiarisation flying experience **for not more than two flying sessions at a club field** under the supervision of experienced Affiliate Members, **in accordance with the MAAA Manual of Procedures.**

**Postal Vote 01/2006**

Rule 37 be amended as follows:-

**37. ASSETS**

- 37.1 Non financial assets owned or controlled by the Association will be under the custodianship of the Federal secretary.

- 37.2 Assets acquired for resale to members such as badges and rule books will be sold at fees determined by the Executive Committee and designed to recover at least the acquisition or production costs.

- 37.3 Office equipment and like assets will not be disposed of without the approval of the Executive Committee first being granted.**

- 37.34 Assets acquired for other purposes, **eg to assist in running the Association,** will not be disposed of without the approval of the Council first being granted.

- 37.45 The Federal Secretary will provide a list of assets and stock on hand and the book or depreciated valuations of same to the Annual Council Meeting.



**2007 COUNCIL CONFERENCE**

Item 13.1 — Refer to Item 12.1: 2006 Council Conference

~~The Executive moved and A.W.A. seconded “Rule 15.6 be amended – Where an Ordinary Member is admitted under Rule 6.3 and that Ordinary Member has not less than 25% 20% of the total MAAA[Inc] Affiliate membership as at 31<sup>st</sup> December of the previous year June 30 of the previous Membership year, then it is entitle to reasonable travel costs to attend the Council meeting for two representative.”~~

**CARRIED UNANIMOUSLY**

Item 17.1 — Refer to the discussion in 2007 Council Minutes

~~The Executive moved and M.A.A.Q. seconded “ Rule 8.8 of the MAAA Statement of Rules be changed from – Current delegates to the Council are ineligible for nomination for Life Membership during their term as Council delegate except in exceptional circumstances as determined by the Executive.~~

~~to:~~

~~Current delegates to the Council and Members of the MAAA Executive are ineligible for nomination for Life Membership during their term as Council delegate or Executive Member except in exceptional circumstances as determined by the Executive”.~~

**CARRIED UNANIMOUSLY**

~~M.A.S. N.S.W. moved and A.W.A. seconded. “the above rule be amended to change the word nomination to election.”~~

**CARRIED UNANIMOUSLY**

Item 17.3 — ~~Revision due to confusion of the term “Member”~~ submitted by the Executive. Refer to the discussion in 2007 Council Minutes.

~~The Statement of Rules with the amendments proposed by the Executive to eliminate the confusion as to the term “Member” was attached as Annex EE on page 325 of the 2007 Council Minutes.~~

~~The Executive moved and A.C.T.A.A. seconded “the changes identified in the attached copy of the Statement of Rules be approved”.~~

**CARRIED UNANIMOUSLY**

~~The paragraphs affected by the above changes are as follows:~~

~~2.11, 2.13, 2.14, 3.3, 4.1, 4.4, 4.7, 6.6, 6.7, 6.8, 6.9, 7.4, 7.5, 7.6, 9.4, 10.3, 10.5, 11.3, 13.2, 14.3, 14.4, 14A.1, 15.4, 15.6, 17.2, 17.3, 17.5, 18.5, 18.6, 19.1, 19.3, 19.9, 19.10, 19.11, 19.12, 22.1, 25.5, 29.6, 31.2, 31.5, 31.9, 33.1, 33.2, 33.3, 33.4, 33.5, 33.6, 36.2, 36.4, 36.10, 39.4, 40.1, 40.2~~

**2008 COUNCIL CONFERENCE**

Item 17.2 — Statement of Rules — 10.4 Honorary Members

~~**Overseas Visitors:** Refer to the discussion on page 14 of the 2008 Council Minutes.~~

~~The Executive moved and MAS NSW seconded that Rule 10.4 be modified as follows:~~

~~10.4 — In addition to the above, members of the overseas model aeronautical bodies officially recognised by the FAI who are temporarily in Australia shall automatically be , **on application, be admitted as** Honorary Members during their stay in Australia.~~

**CARRIED**

**~~2009 COUNCIL CONFERENCE~~**~~Item 17.1 — Statement of Rules — 32.2 Subcommittees.~~~~The Executive proposed that Rule 32.2 related to Subcommittees be modified as follows:~~~~32.2 — The business of the Association Subcommittees shall normally be conducted by mail email, but where the Subcommittee meets, the number of persons present to constitute a quorum shall be four.~~~~Seconded: MAAQ~~~~CARRIED~~~~Reason: Email is how the vast majority of Subcommittee business is currently carried out. This rule change formalises the requirement for Subcommittee members to have access to an email facility.~~**~~2010 COUNCIL CONFERENCE~~**~~Item 17.1 — Statement of Rules~~~~The Executive proposed that Rule 6 related to Ordinary Members be modified as follows:~~~~The following clauses be inserted:~~~~6.2 — Unless covered by Rule 6.4 there shall only be one Ordinary Member representing each State or Territory.~~~~6.10 — Ordinary Members' constitutions may include the recognition of Clubs which comprise Affiliated Members of the MAAA. These Clubs will also be recognised by the MAAA provided that an annual club membership fee is paid to the State Association for that year. Such fee shall be determined by the State Association and the date of any payment shall be recorded.~~~~As a consequence of the above:~~~~(a) subsequent clauses in Rule 6 will be renumbered~~~~(b) in Rule 13.3 and Rule 15.6(a), references to the clause which was previously numbered 6.3 will be changed to 6.4.~~~~Seconded: VMAA~~~~CARRIED~~~~The Executive also proposed that in Rule 13 related to Council, "clause 13.4 be deleted".~~~~13.4 — Ordinary Members will provide Delegates with voting instructions on matters incorporated in the agenda for any Meeting. In the case of Annual Council Meetings, matters may be discussed which were not on the agenda issued beforehand. Delegates will be required therefore to exercise the power to vote on these matters on behalf of their Ordinary Members at the Meeting without the need for reference of the matter back to the Ordinary Member.~~~~Seconded: MAS NSW~~~~CARRIED~~**~~2011 COUNCIL CONFERENCE~~**~~Item 17.1 — Statement of Rules~~~~The Executive proposed that Rule 32.5 related to Subcommittees be added:~~~~**32.5 — On submission of written justification by the Ordinary Member, acceptable to the Executive Committee, a Sub-Committee member appointed by Council can be replaced by the Executive Committee.**~~~~Reason: Inclusion of new rule 32.5 is to allow State Associations to replace Subcommittee Members mid term with justification.~~

~~As a consequence of the above subsequent clauses in Rule 32 will be renumbered.~~

Seconded: ANF

CARRIED

~~Item 17.2 — Statement of Rules~~

~~The Executive proposed that in Rule 38 related to Accounts, clause 38.2(2) be modified as follows:~~

~~38.2(2) Be responsible directly or indirectly for the issuing of official numbered receipts for all cash monies received or when requested by the payee.~~

~~Reason: Only a few cash payments are received. If money is sent by cheque, the payer would recognise the fulfilling of their obligation to the MAAA by the withdrawal from their Bank Account as recorded on the Statement. If money is sent electronically, the payer generates their own receipt.~~

Seconded: NSWFFS

CARRIED

~~Item 17.3 — Statement of Rules~~

~~The Executive proposed that in Rule 38 related to Accounts, clause 38.2(3) be amended by including the highlighted words to include electronic banking.~~

~~38.2(3) Pay, in such manner as approved by the Council, all accounts and sums claimed against the Association; All amounts to be paid by cheque or electronic transactions drawn on the Association's current account, such cheques or electronic transactions to be signed by at least two members of the Executive Committee. No cheques or electronic transactions are to be drawn on the bank account except for payment of expenditure approved in accordance with the provisions of these Rules.~~

~~Reason: The addition of electronic transactions is to speed up the MAAA financial processes in line with current financial practice and provide the ability for business to be conducted from any place at any time.~~

Seconded: VMAA

CARRIED

~~Item 17.4 — Statement of Rules~~

~~The VMAA moved that the Pensioner Category be abolished and any reference to pensioners be removed from the MAAA Statement of Rules. The following be deleted:~~

~~7.5 — Fees for pensioners holding Social Security pensioner card are to be at the pensioner rate. It is the responsibility of the Club of the Ordinary Member to sight the entitlement card and note on the MR1 form that the Affiliate Member is a pensioner.~~

~~14.3 (5)(7) Whether a member is a life, senior, pensioner or junior member;~~

~~Reason: Because of the difficulty in determining what constituted a pensioner, pensioners have been paying the same MAAA fees as the senior members for some years now.~~

~~Flexibility shall remain within the new membership system for States and Clubs to retain the Pensioner as a category in their database and offer separate Pensioner rates.~~

Seconded: MASA

CARRIED

~~Item 13.1 — Park Flyer Membership Category~~

~~13.1.2 — AWA moved a motion that “MAAA include a Park Flyer Membership category to be trialled by AWA with the entire operation to be reviewed by the MAAA on an annual basis. This category will include a limit on model size based on the weight, power limitation and wing span included in the AWA submission and with a helicopter rotor size of 700mm”.~~

~~Seconded NSWFFS.~~

~~\_\_\_\_\_ CARRIED~~

~~13.1.3 — Moved MASA and seconded AWA that “following Park Flyer membership being accepted, a separate Public Liability Insurance Policy cover which will allow restrictions is to be taken out”.~~

~~\_\_\_\_\_ CARRIED~~

~~13.1.4 — AWA moved and MASA seconded that “the Park Flyer implementation is to be led by AWA subject to review by the MAAA Executive in consultation with State Associations”.~~

~~\_\_\_\_\_ CARRIED~~

~~**Additions to Statement of Rules as a consequence of the above.**~~

~~To Clause 5. Members:~~

~~Add: 5.7 — Park Flyer Members~~

~~To define Park Flyers:~~

~~Add a new Rule which becomes Rule 11A to avoid renumbering subsequent rules.~~

~~**11A. — PARK FLYER MEMBERS**~~

~~**11A.1 Park Flyer Members are persons who reside in a State or Territory of Australia in which the Ordinary Member makes Park Flyer Membership available.**~~

~~**11A.2 Park Flyer Members shall have restricted privileges compared to Affiliate Members of the Association and are covered by a separate MAAA Park Flyer Public Liability Insurance Policy for their period of Membership.**~~

~~**11A.3 Park Flyer Members are only permitted to fly at State Association approved Park Flyer Fields.**~~

~~**2012 COUNCIL CONFERENCE**~~

~~Item 17.1 — Statement of Rules — Submitted by Executive.~~

~~The Executive proposed the following amendments to rule **14. EXECUTIVE COMMITTEE**.~~

~~“Deletions and inclusions as marked in 14.6 and 14.7 as follows:~~

~~**Reason:** Deletions and inclusions in 14.6 and 14.7 are to bring this rule in line with current expectations and today’s environment.~~

~~Seconded: NSWFFS~~

~~\_\_\_\_\_ CARRIED~~

~~14.6 — The time and place ~~date~~ for regular meetings to be held during the year ~~the next Executive Meeting~~ shall be fixed, whenever practicable, ~~agreed to~~ by the Executive Committee at its first meeting held after the Annual Council Meeting, and each member of the Executive Committee having been duly notified of the dates of such meetings, no further notice shall be given, unless there is any subsequent alteration~~

in the date, time and place of such meetings ~~the conclusion of each Executive Meeting~~. Meetings of the Executive may be conducted by a Tele-conference, Video-conference, circular Minute or face-to-face.

- 14.7— Subject to the provision for regular meetings, notice of meetings shall be given by the Federal Secretary, in writing, posted to the last known address of each member of the Executive Committee so that, in the ordinary course of post, it will be received by the member not less than seventy two hours **by email, one week** before the time of such meeting.

## 2014 COUNCIL CONFERENCE

Item 15.1.7.4: MAAA Subcommittees – Submitted by Executive

The Executive proposed that Subcommittees which have no activities to perform be disbanded and when the need arises, Working Parties be arranged to carry out the desired task.

- 15.1.7.4.1 It was moved by the Executive that **“the word Subcommittee in Rule 14.3 be replaced with Working Group, under the control of the Executive and members of Working Parties will be drawn from representatives of each Ordinary member”**. Seconded MAS NSW.

CARRIED

Changes to 14.3 and 32: All references to Sub-committees changed to Working Parties.

In addition:

- 32.4— Working Party Members will be **drawn from representatives from** nominated by Ordinary Members. for appointment by Council at each Annual Council Meeting and shall hold office until the next Annual Council Meeting.
- 32.5— On submission of written justification by the Ordinary Member, acceptable to the Executive Committee, a Sub-Committee member appointed by Council can be replaced by the Executive Committee.
- 32.8— A Working Party shall have the authority to decide matters under its control subject to decisions being confirmed by the Executive Committee before being actioned.
- 32.9— Any complaint which may be entered against the actions or decisions of a Working Party shall be made only by the Secretary of an Ordinary Member and shall be forwarded, in writing, to the Federal Secretary. The Members of the Working Party concerned shall be entitled to attend the hearing of the complaint, which shall be determined by the Executive as it thinks fit, and the Executive may recover the costs of hearing the complaint from any person/s Ordinary Member lodging a complaint without substantial evidence to support its claim.
- 32.12— The Chairman of each relevant Sub-committee will be the Association Nominee for each relevant CIAM Technical Sub-Committee.
- F1 Free Flight, F2 Control Line, F3A Aerobatics, F3B/J/F/H Gliding, F3C Helicopter, F4C Scale, F5 Electric and F6S Space Models shall nominate one representative to be included on the FAI/CIAM Subcommittee List prior to 15 November each year. This Representative shall liaise with others of the same discipline regarding international rules decisions.
- 32.13— Duties of Working Parties:
1. The Working Party Chairperson must consult with all Working Party Members
  2. Working Parties must consult with the Special Interest Group in their state National Special Interest Group, with the exception of safety issues.
  3. All recommendations of the Working Parties must be passed to the National Special Interest Group state special interest group for information and to the MAAA[Inc] for decision.

Item 30.3: Individual Direct Entry to MAAA – Submitted by Executive

~~30.3.1 MAS NSW moved that “each State Association have a ‘virtual’ club set up by the MAAA Registrar to place direct entry members”. Seconded AWA.~~

~~CARRIED~~

~~This membership category is to replace the Park Flyer Category.  
Clause 5.7 and Clause 11A. are deleted.~~

#### ~~5.7 Park Flyer Members~~

#### ~~11A. PARK FLYER MEMBERS~~

~~11A.1 Park Flyer Members are persons who reside in a State or Territory of Australia in which the Ordinary Member makes Park Flyer Membership available.~~

~~11A.2 Park Flyer Members shall have restricted privileges compared to Affiliate Members of the Association and are covered by a separate MAAA Park Flyer Public Liability Insurance Policy for their period of Membership.~~

~~11A.3 Park Flyer Members are only permitted to fly at State Association approved Park Flyer Fields.~~

### ~~2015 COUNCIL CONFERENCE~~

~~18.1 Uniform Administration System Submitted by the Executive~~

~~The MAAA Executive move that “Rule 6.2 be amended to: Unless covered by Rule 6.4 there shall only be Only one Ordinary Member will representing each State or Territory”.~~

~~Seconded MASA~~

~~CARRIED~~

~~Secretary Note. If carried, other consequential changes to the Statement of Rules will need to be made.~~

~~18.3 Amendment of Rule 14 Submitted by the Executive~~

~~The introduction of CASR Part 149 in the near future will present several changes which MAAA will need to adopt. One such requirement will be to have a nominated person as the MAAA Safety Officer Manager. The MAAA Executive considers that this person should be part of the Executive.~~

~~In 2005, the title of the Technical Secretary was changed to Competition Rules Secretary to reflect the duties which were more to do with competition rules at the time. As the majority of these duties were, and still are, carried out by the Federal Secretary, the MAAA Executive proposes that the position of Competition Rules Secretary be changed to MAAA Safety Officer Manager.~~

~~Due to the fact that the MAAA Safety Officer Manager position will be based on criteria contained within Part 149, it is proposed that nominations be called for MAAA Safety Officer Manager, based on these criteria, once available. The applications will be reviewed by the Executive and a suitable applicant appointed to the MAAA Safety Officer Manager position until the next MAAA Council Conference where elections will be held. (14.3-3 SoR)~~

~~18.3.1 The Executive moves and MAAQ seconded, “the Statement of Rules be amended to reflect the change of title of Competition Rules Secretary to MAAA Safety Officer Manager”.~~

~~CARRIED~~

~~Secretary Note 1: The word MAAA Safety Officer was amended to read the correct title as per Part 149, MAAA Safety Manager.~~

~~Secretary Note 2: If proposal is carried other consequential changes to the Statement of Rules will need to be made.~~

~~18.4 Amendment to Rule 25 Federal Secretary Submitted by the Executive~~

~~The Executive proposes the following amendment to the Statement of Rules:~~

~~25.1 The Federal Secretary shall be elected at an Annual Council Meeting **appointed by the Executive**. The Secretary elect shall commence in office as soon as possible **after the contract is signed**, and in any case within three months of the election **appointment**. He/she shall hold office, subject to Clause 25.2, until the handover **following appointment of a new** after the Federal Secretary. election at the Annual Council meeting held three years after his/her election. The Executive shall agree the actual timing and conditions of the handover.~~

~~MAAA President outlined the reasoning for the change which was to bring the Federal Secretary in line with current Industrial Relations employment conditions. Council agreed that under the circumstances, as a consequence of the change, that the Federal Secretary who is an employee, should not have a vote on the Executive~~

**18.4.1** The Executive moves and NSWFFS seconded, "**Rule 25 in the Statement of Rules be amended as proposed**".

CARRIED

*Secretary Note. If carried, other consequential changes to the Statement of Rules will need to be made.*

## 2017 COUNCIL CONFERENCE

~~17.1 2.3 To apply to the Air Sport Australia Confederation **Australian Sports Aviation Confederation** [Inc] (ASAC[Inc]) for affiliation and recognition as the model aeronautics representative in Australia of the Federation Aeronautique Internationale and to carry out the objects of the Federation Aeronautique Internationale as far as they are applicable to model aeronautics and to Australia including the granting, issuing, authorising, modifying, cancelling or revoking in accordance with any regulation issued by the ASAC[Inc] and the FAI, Certificates and Diplomas of the Association, FAI Competitors Licences and any other licences issued to Affiliate Members of the Association~~

~~17.1.1 The Executive move **that 'Corrections to Rule 2.3 as shown be incorporated in the 2017 MAAA Statement of Rules'**. Seconded MASA~~

CARRIED

**17.2 Legal Opinion following Rule Changes in 2015 regarding NSW Unification recommended the following rule changes and wording.**

~~6.2 **Subject to Rule 6.4**, There **there** shall only be one Ordinary Member representing each State or Territory.~~

~~17.2.1 The Executive move **that 'Rule 6.2 as shown be amended in the 2017 MAAA Statement of Rules'**. Seconded ANSW~~

CARRIED

~~17.3 6.4 If a State Body does not exist, up to three specific groups, vis Free Flight, Control Line and Radio Control may become Ordinary Members of the Association directly.~~

~~6.4 This is a special Rule to acknowledge that, prior to the adoption of this Rule at the Annual Council Meeting of 2015, three ordinary Members represented the State of New South Wales on Council, being New South Wales Free Flight Society (NSWFFS), Control Line Aircraft Society (GLAS) and Aeromodellers New South Wales (ANSW) (collectively "the NSW members). The NSW Members shall each retain all benefits, voting rights and entitlements as separate Ordinary Members until such time as each one respectively either;~~

~~6.4.1 voluntary resigns from the Association, in which case its benefits, voting rights and entitlements shall vest in whichever of the other NSW Members it may nominate, or~~

~~6.4.2 amalgamates with another one or both of the other NSW Members, in which event the NSW Member in which it amalgamates, or which is formed by such~~

~~amalgamation will succeed to its benefits, voting rights and entitlements.~~

~~17.1.3 The Executive move that 'Rule 6.4 as shown be inserted in the 2017 MAAA Statement of Rules'. Seconded CLAS~~

CARRIED

~~15.1 The Council shall in each year hold an annual meeting which shall be called the Annual Council Meeting.~~

~~15.2 The Annual Council Meeting shall be held on a date determined by the Council.~~

~~15.3 Notice of the date, time and place of the Annual Council Meeting shall be given, in writing, by the Federal Secretary to the Officers of the Association, the Auditor and the Secretaries of each of the Ordinary Members and each notice shall be given not less than ten weeks before the date of the meeting~~

~~15.4 The business of the Annual Council Meeting shall be:-~~

- ~~1. to confirm the Minutes of the last preceding Annual Council Meeting and of any Special Council Meeting held since that meeting~~
- ~~2. to consider the Annual Report presented by the Federal Secretary;~~
- ~~3. to consider the audited Accounts presented by the Federal Treasurer. Note, by agreement of Council this may be deferred until a later Special Council Meeting.~~
- ~~6. to elect the President, the Vice President, the Federal Secretary, the Federal Treasurer, the Competition Rules Secretary **Safety Manager** the Auditor and the Public Officer as and when the relevant terms of office become due for election;~~
- ~~7. to determine the administrative portion of membership fees, and if the required information is available, to determine the insurance portion of the membership fees;~~
- ~~6. to determine a budget for expenditure for the period or periods following the meeting~~
- ~~7. to appoint such members of the Association to represent the **Association NSAG**, FAI and ASAC or to perform special duties for the Association as it may think fit;~~
- ~~9. any other business which may be deemed necessary by the Council of which notice in writing has been given to the Federal Secretary at least eight weeks prior to the date of the meeting by:-~~
  - ~~a) an Ordinary Member or Members; or~~
  - ~~b) the MAAA[Inc] Executive~~
  - ~~c) a Technical Working Group;~~
  - ~~d) a National Special Interest Group with a representation in a majority of states~~
- ~~9. The agenda for the Annual Council Conference shall be sent to Council Members at least six weeks prior to the scheduled date of the meeting.~~

~~15.5 All items which introduce expenditure above \$1,000.00 must be included on the agenda. Any item put forward for inclusion in the agenda and which entails expenditure of funds must be supported by a written justification and cost analysis of the proposed expenditure.~~

~~15.6 At the Annual Council Meeting, the MAAA[Inc] shall be responsible for the following;~~

- ~~(a) Economy airfares or reasonable travel costs to attend the Council meeting for Executive members and two representatives from each Ordinary Member. except that an Ordinary Member admitted under Rule 6.4 shall be entitled to only one representative.~~

~~Where an Ordinary Member is admitted under Rule 6.4 and that Ordinary Member has not less than 20% of the total MAAA[Inc] Affiliate membership as at June 30 of the previous Membership year, then it is entitled to reasonable travel costs to attend the Council meeting for two representatives.~~



~~The Executive members and representatives of Ordinary Members are responsible for booking their own air tickets.  
Claims for refunds must be accompanied by documentation in accordance with MAAA[Inc] requirements.~~

~~(b) Taxi fares or car parking fees necessary to attend the Council Conference.  
Claims for refunds must be accompanied by documentation in accordance with MAAA[Inc] requirements.~~

~~(c) The Saturday evening meal hosted by the MAAA for the Council members. Payments for additional state representatives or visitors are the responsibility of the relevant state association or individual.~~

~~(d) Accommodation costs, including breakfast, shall be paid by the MAAA Inc for Members of the Executive and representatives of Ordinary Members who are entitled to MAAA Inc funded travel to the Council meeting.  
Claims for refunds must be accompanied by documentation in accordance with MAAA requirements.~~

~~17.1.3 The Executive move that 'Corrections to Rule 15 as shown be incorporated in the 2017 MAAA Statement of Rules'. Seconded MAAQ~~

CARRIED

## 2018 COUNCIL CONFERENCE

### 28. AUDITOR

- 28.1 The Auditor shall be a member of the Institute of Chartered Accountants or of the Australian Society of Accountants
- 28.2 The Auditor shall be ~~elected~~ **appointed** at the Annual Council Meeting and hold office until the conclusion of the next Annual Council Meeting.
- 28.3 The Auditor shall not be a member of either the Council or the Executive Committee nor shall he be a relation or partner of an Officer of the Association.
- ~~28.4 The Auditor shall be resident in the same State or Territory of Australia as that in which the Federal Treasurer resides.~~
- 28.5 The Office of the Auditor shall become vacant if he:-
1. Dies;
  2. Becomes bankrupt or applies to take or takes advantage of any law relating to bankrupt or insolvent debtors or compounds with his creditors;
  3. Becomes of unsound mind;
  4. Resigns from office by notice in writing under his hand delivered to the Federal Secretary;
  5. Ceases to be a member of the Institute of Chartered Accountants or the Australian Society of Accountants
  6. Becomes a relation or partner of an Officer of the Association;
  - ~~7. Does not reside in the same State or Territory of Australia as that in which the Federal Treasurer resides;~~
- and on the happening of any of the above events, a new Auditor shall be appointed by the Executive Committee until the next Council Meeting
- 28.6 The retiring Auditor shall be eligible for ~~re-election~~ **appointment**.
- 28.7 The prime duty of the Auditor is to examine and report to Council on the books and accounts of the Association at least once per year

16.1.1 The Executive move **that' clause 28.4 and 28.5 point 7 be deleted from the 2018 MAAA Statement of Rules and the word 'elected' be amended to read appointed/appointment where indicated'**. Seconded MAAQ.

CARRIED

## 2018 GOVERNMENT OF SOUTH AUSTRALIA – CONSUMER AND BUSINESS SERVICES

Letter dated 22 June 2018 stated that the Application for the Registration of Amended Rules of an Incorporated Association is deemed deficient under section 7 of the Incorporation Act 1985 (The Act) and therefore has been returned to you for completion.

Points to be amended:

Powers of an incorporated association - **3 POWERS** – amended

Dissolution 47.1 Special Resolution - amended

47.2 Winding Up- amended

## 2019 MAAA Council Conference

### Statement of rules

Appendix EF contains a full copy of the proposed updated Statement of rules for council's review.

17.1.1 The Executive move **that' Statement of rules (18<sup>th</sup> May 2019) be adopted in its entirety and uploaded to the MAAA website effective immediately'**. Seconded MASA.

### Carried

*It is noted that an undertaking was previously given to members that enough lead up time would be provided to consider amendments to the Constitution. Most changes are procedural (altering of words to bring in line with current practices). One change relates to the introduction of an "Executive Council consisting of Ordinary Member Presidents. If Council desire, the adoption of these amendments can be deferred for further consideration at a future Special Meeting.*

~~2.12 ——— To establish and to maintain a museum of items relevant to the history of Australian aeromodelling and to hold the contents thereof in perpetual trust.~~

~~7.5 - Removed~~

~~11A. Deleted~~

~~13.5 The Executive Council may pass motions which assist in the management of the Association however motion cannot alter the intent of any motion passed by the full council. The Executive council may make recommendations to the full Council for ratification of any decisions.~~

~~13.6 Deleted~~

~~25.3 Deleted~~

~~26.1 Deleted~~

~~28.4 - Removed~~

~~32.5 Deleted~~

~~36.7 — The Council may provide the Federal Treasurer with a "Petty Cash" float which may be reimbursed as required with total expenditure in any financial period not to exceed an amount determined by Council.~~

~~36.11 — The Council, with the recommendation of the MAAA[Inc] Treasurer, shall determine the yearly funding available to the Land Bureau for loans and land purchase purposes. This amount is to be nominated annually.~~

~~37.45 The Federal Secretary will provide a list of assets and stock on hand and the book or depreciated valuations of same to the Annual Council Meeting~~

~~45.7 — Deleted~~

## 2021 MAAA Council Conference

### Statement of rules

As proposed at the 2020 Mid-year presidents meeting, a review of and suggested changes to the MAAA Statement of Rules was to occur for the inclusion of reference to MAAA Clubs.

Recommended additions to the 2019 SOR includes (as highlighted in the amended SOR in Annex S of the MAAA Annual General Meeting material.

The Executive move **that' Statement of rules (15<sup>th</sup> May 2021) be adopted in its entirety and uploaded to the MAAA website effective immediately'**. Seconded **MASA**.

**Carried**

Additions highlighted **bold**

- 5.1 The Members of the Association shall be:-
- 1 Ordinary Members
  - 2 Affiliate **Club** Members
  - 3 Life Members
  - 4 Associate Members
  - 5 Honorary Members
  - 6 Probationary Members
  - 7 **Affiliate Clubs**