

# MODEL AERONAUTICAL ASSOCIATION OF AUSTRALIA



## APPOINTMENT OF F.A.I. OBSERVER PROCEDURE

MOP029

APPROVED; M.A.A.A. President

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This Policy and/or Procedure forms part of the M.A.A.A. Manual of Procedures. This entire document is for the use of all classes of members of the M.A.A.A. in the conduct of activities associated with the M.A.A.A. and is not be used for any other purpose, in whole or in part, without the written approval of the M.A.A.A. Executive.

## **APPOINTMENT OF F.A.I. OBSERVER PROCEDURE**

### **1. PURPOSE**

The purpose of this procedure is to ensure that F.A.I. Observers are appointed, reappointed, registered and deregistered in a standard and traceable process. It is also to ensure that due consideration has been made to ensure that the performance of existing Inspectors is able to be monitored and if necessary information relative to their appointment and duty is distributed as required.

### **2. SCOPE**

This procedure applies to all applications for appointment for the position of F.A.I. Observer.

### **3. DEFINITIONS**

<b>Affiliate Member</b> .....	A person properly affiliated with a Club that is properly affiliated to an M.A.A.A. Ordinary Member.
<b>Club</b> .....	A Club properly affiliated with an M.A.A.A. Ordinary Member.
<b>Club Member</b> .....	See Affiliate Member
<b>F.A.I.</b> .....	Federation Aeronautique Internationale
<b>MoP</b> .....	The M.A.A.A. Manual of Procedures.
<b>M.A.A.A.</b> .....	Model Aeronautical Association of Australia Inc.
<b>M.A.A.A. Ordinary Member</b>	A State Association properly affiliated with M.A.A.A. Inc.
<b>Ordinary Member</b> .....	See M.A.A.A. Ordinary Member
<b>State Association</b> .....	See M.A.A.A. Ordinary Member

### **4. RESPONSIBILITIES**

#### **4.1 M.A.A.A.**

- 4.1.1 The M.A.A.A. Executive is responsible for the appointment of F.A.I. Observers.
- 4.1.2 The M.A.A.A. Secretary is responsible to maintain the status of F.A.I. Observers in the M.A.A.A.'s Membership System.
- 4.1.3 The M.A.A.A. Secretary is responsible for the printing and the distribution of the relevant forms to the Ordinary Members and to have them available on the M.A.A.A. Web site.

#### **4.2 M.A.A.A. ORDINARY MEMBER (STATE ASSOCIATION)**

- 4.2.1 The Ordinary Member is responsible to process applications from Affiliate Members registered with them wishing to be considered for appointed as F.A.I. Observers.
- 4.2.2 The Ordinary Member shall submit an application, including a recommendation for acceptance to the M.A.A.A. Executive for approval and appointment.
- 4.2.3 The Ordinary Member is responsible to recommend the deregistration and/or disciplinary action of an F.A.I. Observer.
- 4.2.4 The Ordinary Member is responsible for the distribution of forms to applicants.
- 4.2.5 The Ordinary Member is responsible for the distribution of the F.A.I. Observer Cards to their Affiliate Members.
- 4.2.6 The Ordinary Member is responsible to monitor the activity and performance of the F.A.I. Observers affiliated with them.

#### **4.3 APPLICANT**

- 4.3.1 It is the responsibility of the Affiliate Member wishing to apply for appointment to obtain the necessary forms and submit them, together with supporting documentation, to their State Association for consideration.

### **5. QUALIFICATIONS**

- 5.1 The applicant must have a variety of skills to enable them to successfully carry out the duties of an FAI Observer. These shall include but not limited to;
- (i) Integrity.
  - (ii) Have a demonstrated long-term commitment to the sport of model aviation of a minimum of 5 years membership.
  - (iii) Experience as a competitor or organizer of contests.
  - (iv) Capable of reading plans, maps, understanding specifications and rules books and able to perform accurate measurements.
  - (v) Ability to perform and make decisions under pressure.
  - (vi) Attention to detail.
  - (vii) Availability to carry out duties.

### **6. APPOINTMENT PROCESS**

- 6.1 The applicant shall complete M.A.A.A. Form No. MAAA015 (See Appendix A), "Application for Appointment as an F.A.I. Observer", and send to their State Association.
- 6.2 If State Associations considers the applicant is suitable, they shall endorse the application form and submit it to the M.A.A.A. for consideration.
- 6.3 The M.A.A.A. Executive shall consider the application at their next Executive meeting. If considered that applicant is suitable they shall appoint the person to the position of F.A.I. Observer.

- 6.4 If appointed by the M.A.A.A. Executive the M.A.A.A. Secretary shall add the status of FAI Observer to the Affiliate Member's record in the M.A.A.A.'s Membership System and issue a new Membership card to the person indicating the FAI Observer status.

## **7. DEREGISTRATION OF AN F.A.I. OBSERVER**

- 7.1. Status as an F.A.I. Observer will automatically be rescinded if the Observer ceases to be an Affiliate Member or if the Ordinary Member withdraws the nomination. Status will not be reinstated unless the Ordinary Member re-nominates that person as required in 5. Appointment Process.
- 7.2 In the event of the Ordinary Member withdrawing support, an appeals process as described in Clause 9, Deregistration Of An Inspector (Disciplinary), in the M.A.A.A. Procedure, MOP006, Appointment & Re-Registration Of Inspectors contained in the M.A.A.A. Manual of Procedures shall be available for use.

## **8. FORMS.**

- 8.1 Application for Appointment as an F.A.I. Observer. See Appendix A



## APPLICATION FOR APPOINTMENT AS AN F.A.I. OBSERVER

I hereby apply to be authorised as an FAI Observer.

Name: ..... M.A.A.A. No. AUS; .....  
(In BLOCK letters)

Address: ..... Phone; .....  
..... Postcode ..... e-mail; .....

Club (Through which affiliation is paid); .....

Languages Spoken; 1. .... 2. .... 3. ....

**AGREEMENT:**

I hereby accept the responsibility of observing all performances by model aircraft as directed by the Ordinary Member (as defined in the Association's Rules and By-Laws) in my State/Territory of residence hereafter referred to as State Association – and by the M.A.A.A Inc.

I agree to abide by all rulings in Section 4, 4A and 4B of the Sporting Codes and to any changes authorized from time to time by the F.A.I.

I agree to administer at all times the procedures required in all phases applicable to model aircraft.

I acknowledge that my appointment as an Observer is automatically terminated;

- (a) If I fail to renew my affiliate membership of the Association by 30 December of any year; or
- (b) I cease to reside in the State/Territory in which I was appointed.

I also agree to relinquish my appointment as an Observer when and if requested by my State Association, the M.A.A.A Inc or National Aero Club.

I acknowledge that my status as an FAI Observer will be printed on my M.A.A.A. Membership card.

Signed ..... Date .....  
(The applicant)

**To be Completed by State /Territory Association**

On behalf of the ..... we the undersigned  
(Name of State/Territory Association)  
recommend the applicant be authorized as an F.A.I. Observer.

Signed ..... Date: .....  
(State/Territory Association Secretary)

Signed ..... Date: .....  
(State/Territory Association President)

**M.A.A.A Inc Use Only**

Approved ..... Date; .....

**Note;** Do not use photocopy of this form. Original forms are available on the M.A.A.A. web site.

**APPENDIX "A"**  
Application Form – F.A.I. Observer

